

ALTA CEMETERY DISTRICT

Office of

SMITH MOUNTAIN CEMETERY

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BOARD OF TRUSTEES

MONTHLY MEETING AGENDA

TUESDAY, FEBRUARY 21, 2023

CEMETERY OFFICE - 12:00P.M.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time , members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.
4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
 - a. Approval - Minutes JANUARY 17TH Meeting
 - b. Approval - Manager's Report JANUARY 2023
Approval - Financial Report JANUARY 2023
 - c. Approval - Claims Accounts Payable/ratify for the month of January 2023
 - d. Approval - \$2,881.00 Pre-Need Fund Transfer to General Fund
 - e. Approval - \$6,329.00 Endowment Fund transfer to County of Tulare - January 2023
 - f. Approval - \$0.00 Transfer from County to Accounts Payable checking account
 - g. Approval - \$0.00 Transfer to County (Fund 703) from Accounts Receivable checking account
6. NEW BUSINESS:
 - a. Guest, Jacob Browne, regarding accessibility to board meetings, pandemic restrictions Action Item
 - b. Review/update to Graveside rules/restrictions Action Item
 - c. Review/update to Rules of Decorum Action Item
 - d. Employee #1007 request for two weeks vacation pay-out Action Item
 - e. Resignation of Trustee Action Item
 - f. Review/approval of Board Member Orientation Handbook Action Item
 - g. Form 700 - Statement of Economic Interests to be given to Trustees-No action needed
7. ORAL COMMUNICATIONS: Directors/Staff
8. CLOSED SESSION: None
9. NEXT MEETING: March 21, 2023
10. ADJOURNMENT: