

**ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
AUGUST 15, 2023**

1. CALL TO ORDER BY BOARD CHAIRPERSON, BENITA CORTEZ AT 12:05 P.M.  
Board members in attendance were: Benita Cortez, Charles Hulsey, Linda Faust, Lynn Simmons and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:  
None
4. CONSENT CALENDAR:  
A motion was made by Linda Faust and seconded by Charles Hulsey to approve all items on the consent calendar as presented for the months of June and July. Ayes: L. Faust, C. Hulsey, L. Simmons, M. Williams and B. Cortez. Noes: None. Motion carried. 01-08152023
5. OLD BUSINESS:
  - a. New well information and hiring of a designer to prepare specs for drilling  
  
Well drilling information has been sent to the Attorney for review and assistance with paperwork.  
  
Discussion regarding the hiring of a designer to prepare specs for drilling. A motion was made by Linda Faust to forego the hiring of a designer to prepare specs for drilling and was seconded by Lynn Simmons. Ayes: L. Faust, L. Simmons, C. Hulsey, M. Williams and B. Cortez. Noes: None. Motion carried. 02-08152023
  - b. Job descriptions  
Job description updates are underway. No action needed or taken.
6. NEW BUSINESS:
  - a. Mr. Roye J. Harness, Sr. regarding monument of Barbara Jean Harness  
Cancelled by Mr. Harness. No action needed or taken.
  - b. Approval of Boom replacement on Case 580M loader backhoe  
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the purchase of parts to repair the Case 580M loader backhoe in the amount of \$9,416.11. Ayes: L. Simmons, L. Faust, C. Hulsey, M. Williams, and B. Cortez. Noes: None. Motion carried. 03-08152023
  - c. Audit Engagement Acceptance - Adair & Evans  
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to accept the audit engagement with Adair & Evans for the 2022/2023 annual financial audit. Ayes: L. Simmons, L. Faust, C. Hulsey, M. Williams and B. Cortez. Noes: None. Motion carried. 04-08152023
  - d. New Backhoe  
Discussion regarding need for new loader backhoe. Quotes to come. No action needed or taken.
  - e. New John Deere Tractor  
Discussion regarding need for new John Deere tractor. Quotes to come. No action needed or taken.
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.  
Information given on work in progress to aerate soil, addition of gypsum and topsoil, transplanting grass plugs and addition of seed. Areas seeded look to be germinating.
8. CLOSED SESSION: NONE

9. ADJOURNMENT:

The meeting was adjourned at 12:43 p.m. by Board Chairperson, Benita Cortez.

Respectfully submitted,



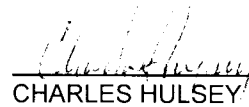
Robin Ogata

Date Approved 9-19-2023



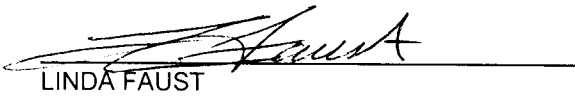
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BENITA CORTEZ



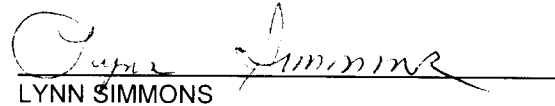
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CHARLES HULSEY



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LINDA FAUST



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LYNN SIMMONS



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MARCIA WILLIAMS