

ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 20, 2021

THIS BOARD MEETING WAS HELD VIA CONFERENCE CALL ON PHONE NUMBER (508) 924-1684 AND WAS OPEN FOR PUBLIC PARTICIPATION PURSUANT TO THE BROWN ACT.

1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 12:00 P.M.
Board members in attendance were: Lynn Simmons, Benita Cortez, Marcia Williams, Jeff Belknap and Linda Faust.
2. PUBLIC INPUT: None
3. CONSENT CALENDAR:
A motion was made by Jeff Belknap to approve all items on the consent calendar as presented for the month of March. The motion was seconded by Marcia Williams. Ayes: J. Belknap, M. Williams, B. Cortez, L. Faust and L. Simmons. Noes: None. Motion carried. 01-04202021
4. OLD BUSINESS:
 - a. 2020/2021 vacation accrual - proposed payout
After discussion regarding vacation hours unused due to the pandemic, a motion was made by Marcia Williams and seconded by Benita Cortez to pay out up to eighty (80) hours of vacation accrued by each employee in the 2020/2021 fiscal year. Ayes: M. Williams, B. Cortez, J. Belknap, L. Faust and L. Simmons. Noes: None. Motion carried. 02-04202021
5. NEW BUSINESS:
 - a. Buy-back, BR# 1094 - \$874.00
After discussion, a motion was made by Jeff Belknap and seconded by Marcia Williams to buy back BR# 1094 in the amount of \$874.00. Ayes: J. Belknap, M. Williams, B. Cortez, L. Faust and L. Simmons. Noes: None. Motion carried. 03-04202021
 - b. 2020/2021 Budget revision
Discussion regarding revision to the detailed cemetery office use only budget. A slight increase to salaries and wages and cost of supplies reissued (vaults), offset by decreases to other budgeted items is needed. No adjustment to county budget needed since the county only requires a general category budget from non-bookkeeping districts. A motion was made by Benita Cortez and seconded by Jeff Belknap to accept the revision as presented. Ayes: B. Cortez, J. Belknap, M. Williams, L. Faust and L. Simmons. Noes: None. Motion carried. 04-04202021
 - c. Vote for appointment of Independent SD Rep to Countywide RDA Oversight Board
After discussing representative nominees for appointment to the Independent Special District Countywide RDA Oversight Board, a motion was made by Jeff Belknap and seconded by Marcia Williams to vote for George Ouzounian - Visalia Public Cemetery District. Ayes: J. Belknap, M. Williams, B. Cortez, L. Faust and L. Simmons. Noes: None. Motion carried. 05-04202021
 - d. New water well
After discussing the cemeteries lack of water pressure and lack of water in two wells, a motion was made by Benita Cortez to create an emergency resolution to proceed with an assessment and appraisal for repairs/new well. The motion was seconded by Marcia Williams. Ayes: B. Cortez, M. Williams, L. Faust and L. Simmons. Noes: None. Abstain: J. Belknap. Motion carried. 06-04202021

6. ORAL COMMUNICATIONS: Directors/Staff - No action.

7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: None

8. ADJOURNMENT:

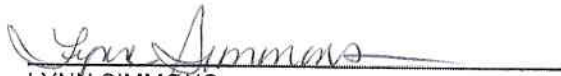

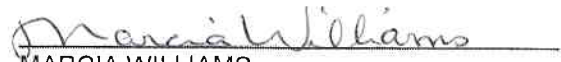

The meeting was adjourned at 12:45 p.m. by Board Chair, Lynn Simmons.

Respectfully submitted,



Robin Ogata

Date Approved 5-18-2021


LYNN SIMMONS
JEFF BELKNAP
LINDA FAUST
MARCIA WILLIAMS
BENITA CORTEZ