

ALTA CEMETERY DISTRICT

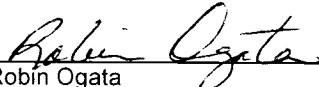
Office of
SMITH MOUNTAIN CEMETERY
42088 ROAD 100
DINUBA, CALIFORNIA 93618
PHONE (559) 591-3348 / FAX (559) 591-1008
BOARD OF TRUSTEES
MONTHLY MEETING AGENDA
TUESDAY, NOVEMBER 21, 2023
CEMETERY OFFICE - 12:00P.M.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Alta Cemetery District in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the Agency Office.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT ON ANY AGENDA ITEM - Open or Closed
The Governing Board of Alta Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.
4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
 - a. Approval - Minutes of the October 19, 2023 Board Meeting
 - b. Approval - Manager's Report September 2023
Approval - Financial Report September 2023
Approval - Manager's Report October 2023
Approval - Financial Report October 2023
 - c. Approval - Claims Accounts Payable/ratify for the month of October 2023
 - d. Approval - \$2,034.00 Pre-Need Fund Transfer to General Fund
 - e. Approval - \$4,346.00 Endowment Fund Transfer to County of Tulare - October 2023
 - f. Approval - \$58,347.23 Transfer from County to Accounts Payable checking account
 - g. Approval - \$0.00 Transfer to County (Fund 703) from Accounts Receivable checking account
5. OLD BUSINESS:
 - a. Removal of mobile home Action Item
 - b. Default - Contract# 2707 Action Item
Action previously taken at September 19, 2023 Board Meeting
6. NEW BUSINESS:
 - a. Review/Approval of 2023 Financial Audit. Presented by Garry Riezebos Action Item
 - b. Bronze Mausoleum Crypt and Niche Plates Policy Action Item
 - c. 2024 CAPC Membership Renewal @ \$630.00 Action Item
 - d. 2024 CSDA Membership Renewal @ \$5,546.00 and Labor Law Poster @ \$25.00 Action Item

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| e. Attendance at CAPC Conference in San Diego, CA, March 14-16, 2024 | Action Item |
| f. Employee performance bonuses | Action Item |
| g. Date of next board meeting | Action Item |
| 7. ORAL COMMUNICATIONS: Directors/Staff | Discussion only |
| 8. ADJOURNMENT: | |
| 10. ADJOURNMENT: | |

This Agenda posted this 18th day of November 2023.



Robin Ogata
Secretary of the Board

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Secretary, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required, no later than 24 hours prior to the start of the meeting.