

ALTA CEMETERY DISTRICT

Office of

SMITH MOUNTAIN CEMETERY

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BOARD OF TRUSTEES

MONTHLY MEETING AGENDA

TUESDAY, JULY 18, 2023

CEMETERY OFFICE - 12:00P.M.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time , members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.
4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
 - a. Approval - Minutes JUNE 20, 2023 Meeting
 - b. Approval - Manager's Report JUNE 2023
Approval - Financial Report JUNE 2023
 - c. Approval - Claims Accounts Payable/ratify for the month of June 2023
 - d. Approval - \$0.00 Pre-Need Fund Transfer to General Fund
 - e. Approval - \$4,751.00 Endowment Fund Transfer to County of Tulare - June 2023
 - f. Approval - \$0.00 Transfer from County to Accounts Payable checking account
 - g. Approval - \$0.00 Transfer to County (Fund 703) from Accounts Receivable checking account
5. OLD BUSINESS:
 - a. Annual Organizational Meeting A.C.D. 2023/2024 Trustee Officers Action Item
6. NEW BUSINESS:
 - a. Funding of Employee Retirement accounts FYE 6/30/2023 Action Item
 - b. CAPC Annual Education Seminar & Area Meeting Sacramento, CA - October 6 - 7, 2023 Action Item
 - c. Updates to Employee Job Descriptions Discussion only
7. ORAL COMMUNICATIONS: Directors/Staff Maintenance updates Discussion only
8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: District Manager Action Item
9. NEXT REGULAR MEETING: August 15, 2023
10. ADJOURNMENT: