

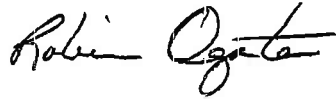
ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 17, 2020

THIS BOARD MEETING WAS HELD VIA CONFERENCE CALL ON PHONE NUMBER (508) 924-1684 AND WAS OPEN FOR PUBLIC PARTICIPATION.

1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 11:57 A.M.
Board members in attendance were: Lynn Simmons, Jeff Belknap, Benita Cortez and Marcia Williams. Absent: Scott Harness.
2. CONSENT CALENDAR:
A motion was made by Marcia Williams to approve all items on the consent calendar for the month of March. The motion was seconded by Jeff Belknap. Ayes: M. Williams, J. Belknap, B. Cortez and L. Simmons. Noes: None. Motion carried. 01-04172020
3. PUBLIC INPUT:
None
4. OLD BUSINESS:
 - a. Discussion and action regarding double sale of burial rights
After discussion, a motion was made by Jeff Belknap and seconded by Benita Cortez to authorize the manager to use up to a maximum of \$10,000 for corrective action. Ayes: J. Belknap, B. Cortez, M. Williams and L. Simmons. Noes: None. Motion carried. 02-04172020
5. NEW BUSINESS:
 - a. COVID-19 cemetery guidelines
After review and discussion, a motion was made by Marcia Williams and seconded by Benita Cortez to ratify the COVID-19 cemetery guidelines in place with no changes. Ayes: M. Williams, B. Cortez, J. Belknap and L. Simmons. Noes: None. Motion carried. 03-04172020
 - b. Amendment to Policy Number 2040.20 - Sick Leave
After review of policy number 2040.20, amending purpose and including wording for Families First Coronavirus Response Act, a motion was made by Jeff Belknap and seconded by Benita Cortez to accept the amended sick leave policy, number 2040.20, as written. Ayes: J. Belknap, B. Cortez, M. Williams and L. Simmons. Noes: None. Motion carried. 04-04172020
 - c. Default - Contract# 2484
After discussion regarding non-payment of Contract# 2484, a motion was made by Marcia Williams and seconded by Benita Cortez to default on the contract and to send a letter to the purchaser notifying them of such action. Ayes: M. Williams, B. Cortez, J. Belknap and L. Simmons. Noes: None. Motion carried. 05-04172020
6. ORAL COMMUNICATIONS: Directors/Staff
7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: NONE
8. ADJOURNMENT:
A motion to adjourn at 12:28p.m. was made by Jeff Belknap and seconded by Marcia Williams. All approved. Motion carried.

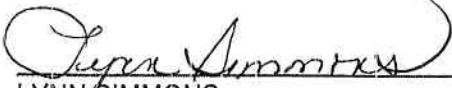


Respectfully submitted,



Robin Ogata

Date Approved 5-15-2020



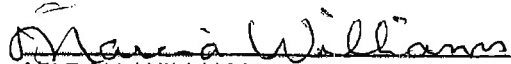
LYNN SIMMONS



JEFF BELKNAP



SCOTT HARNESS



MARCIA WILLIAMS



BENITA CORTEZ