

ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
NOVEMBER 30, 2021

1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 12:02 P.M.

Board members in attendance were: Lynn Simmons, Jeff Belknap, Benita Cortez and Linda Faust.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC INPUT:

None

4. CONSENT CALENDAR:

A motion was made by Jeff Belknap to approve all items on the consent calendar for the month of October. The motion was seconded by Benita Cortez. Ayes: J. Belknap, B. Cortez, L. Faust and L. Simmons. Noes: None. Motion carried. 01-11302021

5. OLD BUSINESS: None

- a. Request for disinterment from Babyland to Block J  
Discussion regarding procedure. No action.

6. NEW BUSINESS:

- a. CSDA Membership Renewal with purchase of 2022 Labor Law Poster - \$4,079.00

After review and discussion, a motion was made by Linda Faust and seconded by Jeff Belknap to renew membership and purchase of Labor Law Poster with CSDA. Ayes: L. Faust, J. Belknap, B. Cortez and L. Simmons. Noes: None. Motion carried. 02-11302021

- b. CAPC Membership Renewal - \$600.00

After review and discussion, a motion was made by Jeff Belknap and seconded by Linda Faust to renew membership with CAPC. Ayes: J. Belknap, L. Faust, B. Cortez and L. Simmons. Noes: None. Motion carried. 03-11302021

- c. Employee Performance Bonuses

After discussion, a motion was made by Linda Faust and seconded by Benita Cortez to authorize a \$100.00 net performance bonus, as well as a \$100.00 net one time salary payment for all employees. Ayes: L. Faust, B. Cortez, J. Belknap and L. Simmons. Noes: None. Motion carried. 04-11302021

- d. Merchant Services Contract

After discussion, a motion was made by Jeff Belknap and seconded by Linda Faust to authorize the manager to contract with the merchant services company offering the best rates for credit/debit card processing. Ayes: J. Belknap, L. Faust, B. Cortez and L. Simmons. Noes: None. Motion carried. 05-11302021

7. ORAL COMMUNICATIONS: Directors/Staff - No action.

8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: None

9. ADJOURNMENT:

The meeting was adjourned at 12:40 p.m. by Board Chair, Lynn Simmons.

Respectfully submitted,




Robin Ogata


Date Approved 1-25-2022

absent  
LYNN SIMMONS

absent  
JEFF BELKNAP

  
LINDA FAUST

  
MARCIA WILLIAMS

  
BENITA CORTEZ