

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
JUNE 18, 2024**

1. CALL TO ORDER BY BOARD CHAIR, BENITA CORTEZ AT 12:00 P.M.
Board members in attendance were: Benita Cortez, Charles Hulseley, Lynn Simmons and Marcia Williams. Absent: Linda Faust.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Marcia Williams and seconded by Lynn Simmons, to approve all items on the consent calendar as presented for the month of May. Ayes: M. Williams, L. Simmons, C. Hulseley and B. Cortez. Noes: None. Motion carried. 01-06182024
5. OLD BUSINESS:
 - a. Mausoleum Niche addition
Quotes solicited from contractors for installing glass front niches in the mausoleum. There are currently only 8 single niches available in the mausoleum. Information only. No action needed or taken.
6. NEW BUSINESS:
 - a. Annual Organization Meeting
A.C.D. 2024/2025 Trustee Officers
Tabled to June 2025 due to two year officer terms.
 - b. 2024/2025 Budget Review/Discussion
Review and discussion only on draft copy of 2024/2025 budget. No action taken or needed.
 - c. Purchase of two Frigid Master Streamliner Lowering Device with placers, straps, drapes and freight.
After discussion, a motion was made by Lynn Simmons and seconded by Charles Hulseley, to approve the purchase of two Frigid Master Streamliner lowering devices with placers, straps and drapes, for a total of \$27,042.12, including freight. Ayes: L. Simmons, C. Hulseley, M. Williams, and B. Cortez. Noes: None. Motion carried. 02-06182024
 - d. 2024/2025 Employee COLA
After review and discussion, a motion was made by Lynn Simmons and seconded by Charles Hulseley, to approve a four percent cost of living adjustment for administrative assistants, grounds supervisors, and groundsman 2 positions, and \$1.00 per hour increase for groundsman 1 positions. Ayes: L. Simmons, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 03-06182024
 - e. Employee #1001 request for 25 hours vacation payout
After discussion, a motion was made by Lynn Simmons and seconded by Charles Hulseley, to approve a 25 hour vacation payout for employee #1001. Ayes: L. Simmons, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 04-06182024
 - f. Employee #1007 request for 40 hours vacation payout
After discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams, to approve a 40 hour vacation payout for employee #1007. Ayes: L. Simmons, M. Williams, C. Hulseley and B. Cortez. Noes: None. Motion carried. 05-06182024
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
Sale of 1996 gas powered E-Z-Go golf cart, receiving \$2,325.00, using GovDeals
Need for recycler for materials from mobile home to be removed
High number of burials scheduled for the month of June

8. CLOSED SESSION: Employee retirement and longevity
Into closed session at 12:45pm to discuss impending retirement of groundsman and longevity of grounds supervisor. No action to be taken or needed at this time. Resumed open session at 12:52pm.
9. ADJOURNMENT:
The meeting was adjourned at 12:57 p.m. by Board Chair, Benita Cortez.

Respectfully submitted,



Robin Ogata

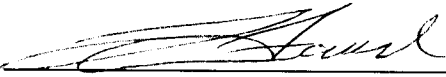
Date Approved 7-16-2024



BENITA CORTEZ



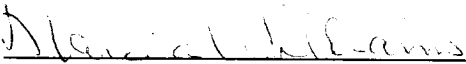
CHARLES HULSEY



LINDA FAUST



LYNN SIMMONS



MARCIA WILLIAMS