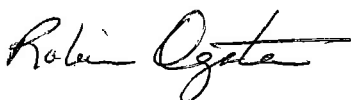


ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
JANUARY 19, 2021

THIS BOARD MEETING WAS HELD VIA CONFERENCE CALL ON PHONE NUMBER (508) 924-1684 AND WAS OPEN FOR PUBLIC PARTICIPATION PURSUANT TO THE BROWN ACT.

1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 12:00 P.M.  
Board members in attendance were: Lynn Simmons, Jeff Belknap, Benita Cortez and Marcia Williams.
2. PUBLIC INPUT: None
3. CONSENT CALENDAR:  
A motion was made by Marcia Williams to approve all items as presented on the consent calendar for the month of December. The motion was seconded by Jeff Belknap. Ayes: M. Williams, J. Belknap, B. Cortez and L. Simmons. Noes: None. Motion carried. 01-01192021
4. OLD BUSINESS: None
5. NEW BUSINESS:
  - a. Annual Organizational Meeting - Trustee Officers  
After discussion, a motion was made by Jeff Belknap and seconded by Marcia Williams to nominate Lynn Simmons for Board Chair and Benita Cortez for Vice-Chair for the year 2021. Ayes: J. Belknap, M. Williams, B. Cortez and L. Simmons. Noes: None. Motion carried. 02-01192021
  - b. Revision to Notice regarding temporary rules due to COVID-19 pandemic  
Guest speaker, Karen Franzen, from Dopkins Funeral Chapel in Dinuba gave an informative talk regarding the recent high number of deaths, lack of storage space and number of burials yet to be performed. Karen had suggestions from the funeral directors perspective on some temporary rules that may expedite burials to help relieve the increasing storage problem. After review and discussion, a motion was made by Jeff Belknap and seconded by Benita Cortez to approve the revision to temporary rules. Ayes: J. Belknap, B. Cortez, M. Williams and L. Simmons. Noes: None. Motion carried. 03-01192021
  - c. Form 700 for all in a supervisorial position  
Discussion only. Reminder for all Trustees to complete their Annual Form 700 for the year 2020 and return to the cemetery office. Form 700 is due by March 31, 2021.
6. ORAL COMMUNICATIONS: Directors/Staff - No action.
7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: None
8. ADJOURNMENT:  
The meeting was adjourned at 12:44p.m. by Board Chair, Lynn Simmons.


Respectfully submitted,



Robin Ogata


Date Approved 2/16/2021


ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
JANUARY 19, 2021

  
LYNN SIMMONS

  
JEFF BELKNAP

vacant

  
MARCIA WILLIAMS

  
BENITA CORTEZ