

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
JULY 21, 2026**

1. CALL TO ORDER BY BOARD CHAIR, CHARLES HULSEY AT 12:01 P.M.
Board members in attendance were: Charles Hulsey, Lynn Simmons, Victorio Rojas, and Benita Cortez. Absent at start time was Linda Faust, who entered the meeting at 12:08pm.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
Robin Ogata, District Manager, noted revisions to the Manager's Report and Financial Report for the month of June will be presented for approval at the August Board of Directors meeting due to the Fresno and Tulare County reports not being available at this time. A motion was made by Victorio Rojas and seconded by Lynn Simmons to approve all items on the consent calendar as currently presented for the month of June. Ayes: V. Rojas, L. Simmons, B. Cortez, and C. Hulsey. Noes: None. Motion carried. 01-07212026
5. OLD BUSINESS:
 - a. Veterans Memorial
Proposal review/revisions/contractor selection
 1. Matthews Granite
 2. Rico's Memorial Stones, Inc.
 3. Ryan Contractors, Inc.
 4. Visalia Granite & Marble WorksProposals were reviewed. There was much discussion on design and changes to proposed designs. Contractors to be contacted for changes. Tabled to future meeting.
6. NEW BUSINESS:
 - a. Review/Approve 2026/2027 Budget
Tabled to next regular meeting to include information from Fresno and Tulare County reports.
 - b. Approve purchase of GreenWorks Electric Lawn Mower with mulching kit through Zero Emission Landscaping Equipment Voucher Program with a \$15,000.00 reimbursement.
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve application to SJVAPCD for the Zero Emission Landscaping Equipment Voucher Program for the purchase of a GreenWorks Electric Lawn Mower with mulching kit. Ayes: L. Simmons, L. Faust, B. Cortez, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 02-07212026
 - c. Approve installation of 25' power pole, meter panel, and 2 LED lights at north side of front gate to provide power to gate timer and allow installation of electromagnetic lock to prevent vandalism to gate. County permit included.
After discussion, tabled to future meeting to obtain cost from PG&E.

1:14pm - Trustee Benita Cortez exited the meeting.
 - d. Buy-back, Burial Rights #9779, H-Y-21 - \$625.00
After discussion, a motion was made by Lynn Simmons and seconded by Victorio Rojas to approve the buy-back of Burial Rights #9779, H-Y-21, in the amount of \$625. Ayes: L. Simmons, V. Rojas, B. Cortez, L. Faust, and C. Hulsey. Noes: None. Motion carried. 03-07212026
 - e. Monitored Solar Wi-Fi Security cameras for South Development - monthly lease
After review and discussion, a motion was made by Victorio Rojas and seconded by Lynn Simmons to approve the monthly lease of monitored solar wifi security cameras for the south development. Ayes: V. Rojas, L. Simmons, L. Faust, and C. Hulsey. Noes: None. Motion carried. 04-07212026

- f. Attendance at CAPC Annual Education Seminar & Area Meeting in Burlingame, October 9-10 2026
After discussion, a motion was made by Lynn Simmons and seconded by Victorio Rojas to approve attendance at the CAPC Annual Education Seminar in Burlingame. Ayes: L. Simmons, V. Rojas, L. Faust and C. Hulsey. Noes: None. Motion carried. 05-07212026
- g. Employee #1003, request for 63 hours vacation payout
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve 63 hours vacation payout for employee #1003. Ayes: L. Simmons, L. Faust, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 06-07212026
- h. Employee #1001, request for 40 hours vacation payout
After discussion, a motion was made by Linda Faust and seconded by Victorio Rojas to approve 40 hours vacation payout for employee #1001. Ayes: L. Faust, V. Rojas, L. Simmons, and C. Hulsey. Noes: None. Motion carried. 07-07212026
- i. Approve sale through GovDeals
1. 1998 gas-powered EZGo golf cart
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the sale of a 1998 gas-powered EZGo golf cart through GovDeals. Ayes: L. Simmons, L. Faust, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 08-07212026
7. Closed Session: Staff evaluation - entered into at 1:38pm
Manager's annual review

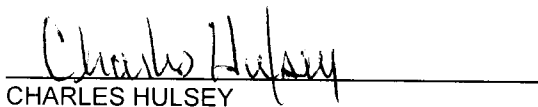
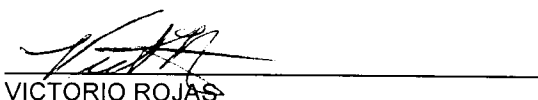
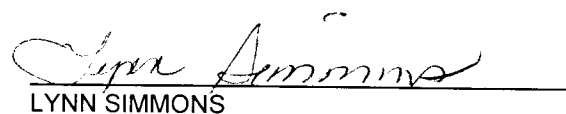
1:45pm - Board Vice-Chair, Lynn Simmons, exited the meeting.
8. Reconvene to Open Session at 1:52pm
After review and discussion regarding the manager's contract in closed session, the Board of Directors reconvened to open session. A motion was made by Linda Faust and seconded by Victorio Rojas to approve the Manager's one-year contract for the fiscal year ending June 30, 2027. Ayes: L. Faust, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 09-07212026
9. ORAL COMMUNICATIONS: Directors/Staff - No action needed or taken. Information only.
Replacement of privacy slats surrounding Block B.
20 year interred statistics
10. NEXT REGULAR MEETING: August 18, 2026
11. ADJOURNMENT:
The meeting was adjourned at 2:10p.m. by Board Chair, Charles Hulsey.

Respectfully submitted,



Robin Ogata

Date Approved 8-18-2026


CHARLES HULSEY
BENITA CORTEZ
VICTORIO ROJAS
LYNN SIMMONS
LINDA FAUST