

**ALTA CEMETERY DISTRICT**  
 Office of  
**SMITH MOUNTAIN CEMETERY**  
 42088 ROAD 100  
 DINUBA, CALIFORNIA 93618  
 PHONE (559) 591-3348 / FAX (559) 591-1008  
**BOARD OF TRUSTEES**  
**MONTHLY MEETING AGENDA**  
**TUESDAY, JUNE 18, 2024**  
**CEMETERY OFFICE - 12:00P.M.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Alta Cemetery District in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the Agency Office.


1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT ON ANY AGENDA ITEM - Open or Closed  
 The Governing Board of Alta Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.
4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
  - a. Approval - Minutes of the May 21, 2024, Board Meeting
  - b. Approval - Manager's Report May 2024  
 Approval - Financial Report May 2024
  - c. Approval - Claims Accounts Payable/ratify for the month of May 2024
  - d. Approval - \$0.00 Pre-Need Fund Transfer to General Fund
  - e. Approval - \$11,287.00 Endowment Fund Transfer to County of Tulare - May 2024
  - f. Approval - \$0.00 Transfer from County to Accounts Payable checking account
  - g. Approval - \$0.00 Transfer to County (Fund 703) from Accounts Receivable checking account
5. OLD BUSINESS: None
  - a. Mausoleum Niche addition Information only
6. NEW BUSINESS:
  - a. Annual Organizational Meeting Action Item  
 A.C.D. 2024/2025 Trustee Officers
  - b. 2024/2025 Budget Review/Discussion Discussion only
  - c. Purchase of two Frigid Master Streamliner Lowering Device with Action Item  
 placers, straps, drapes and freight - \$27,042.12 plus tax
  - d. 2024/2025 Employee COLA Action Item
  - e. Employee # 1001 request for 25 hours vacation payout Action Item
  - f. Employee # 1007 request for 40 hours vacation payout Action Item

7. ORAL COMMUNICATIONS: Directors/Staff  
Sale of assets using GovDeals

Discussion only

8. CLOSED SESSION: Employee retirement and longevity
9. NEXT REGULAR MEETING: July 16, 2024
10. ADJOURNMENT:

This Agenda posted this 14th day of June 2024.

  
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Robin Ogata  
Secretary of the Board

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Secretary, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required, no later than 24 hours prior to the start of the meeting.