

**ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
NOVEMBER 21, 2023**

1. CALL TO ORDER BY BOARD CHAIRPERSON, BENITA CORTEZ, AT 12:02 P.M.  
Board members in attendance were: Benita Cortez, Charles Hulsey, Linda Faust and Marcia Williams.  
Absent: Lynn Simmons. Guest: Garry Riezebos of Adair & Evans
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:  
None
4. CONSENT CALENDAR:  
A motion was made by Linda Faust and seconded by Marcia Williams to approve all items on the consent calendar as presented for the months of September and October. Ayes: L. Faust, M. Williams, C. Hulsey and B. Cortez. Noes: None. Motion carried. 01-11212023
5. OLD BUSINESS:
  - a. Removal of mobile home  
After discussion, a motion was made by Marcia Williams and seconded by Linda Faust to allow district staff to disassemble and dispose of the mobile home. Ayes: M. Williams, L. Faust, C. Hulsey and B. Cortez. Noes: None. Motion carried. 02-11212023
  - b. Default - Contract# 2707  
After discussion regarding nonpayment of Burial Rights contract, a motion was made by Linda Faust and seconded by Marcia Williams to default on Contract# 2707. Ayes: L. Faust, M. Williams, C. Hulsey and B. Cortez. Noes: None. Motion carried. 03-11212023
6. NEW BUSINESS:
  - a. Review/Approval of 2023 Financial Audit, presented by Garry Riezebos, CPA  
After presentation of the 2023 Financial Audit and following discussion, a motion was made by Charles Hulsey and seconded by Marcia Williams to accept the 2023 Financial Audit as presented. Ayes: C. Hulsey, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 04-11212023
  - b. Bronze Mausoleum Crypt and Niche Plate Policy  
After review and discussion, a motion was made Charles Hulsey and seconded by Linda Faust to approve the Bronze Mausoleum Crypt and Niche Plate Policy as presented. Ayes: C. Hulsey, L. Faust, M. Williams, and B. Cortez. Noes: None. Motion carried. 05-11212023
  - c. 2024 CAPC Membership Renewal @ \$630.00  
After discussion, a motion was made by Marcia Williams and seconded by Linda Faust to approve the 2024 membership renewal with California Association of Public Cemeteries. Ayes: M. Williams, L. Faust, C. Hulsey and B. Cortez. Noes: None. Motion carried. 06-11212023
  - d. 2024 CSDA Membership Renewal @ \$5,546.00 and Labor Law Poster @ \$25.00  
After discussing the benefits of membership, a motion was made by Linda Faust and seconded by Charles Hulsey to approve the 2024 membership renewal and labor law poster purchase with California Special Districts Association. Ayes: L. Faust, C. Hulsey, M. Williams and B. Cortez. Noes: None. Motion carried. 07-11212023
  - e. Attendance at CAPC Conference in San Diego, CA March 14-16, 2024  
After discussion, a motion was made by Marcia Williams and seconded by Linda Faust to approve attendance of up to five persons at the CAPC Conference in San Diego, CA, March 14-16, 2024. Ayes: M. Williams, L. Faust, C. Hulsey and B. Cortez. Noes: None. Motion carried. 08-11212023


- f. Employee performance bonuses  
After discussion, a motion was made by Linda Faust and seconded by Charles Hulsey to approve a \$100.00 net performance bonus for all employees. Ayes: L. Faust, C. Hulsey, M. Williams and B. Cortez. Noes: None. Motion carried. 09-11212023
- g. Date of next board meeting  
After discussion, a motion was made by Charles Hulsey and seconded by Linda Faust to keep the next board meeting date as scheduled on Tuesday, December 19, 2023. Ayes: C. Hulsey, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 10-11212023
- 7. Oral Communications: Directors/Staff  
Information from staff regarding Christmas luncheon at no cost to District, plans for aerating and spreading gypsum and tree trimming.
- 8. CLOSED SESSION: NONE
- 9. NEXT REGULAR MEETING: December 19, 2023
- 10. ADJOURNMENT:  
There being no further business, the meeting was adjourned at 1:13 p.m. by Board Chairperson, Benita Cortez

Respectfully submitted,

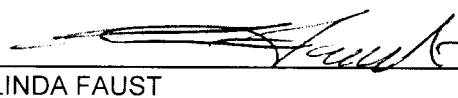



Robin Ogata

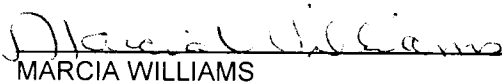
Date Approved 12-19-2023

  
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 BENITA CORTEZ

  
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 CHARLES HULSEY

  
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 LINDA FAUST

  
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 LYNN SIMMONS

  
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 MARCIA WILLIAMS