

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 15, 2026**

1. CALL TO ORDER BY BOARD VICE- CHAIRPERSON, LYNN SIMMONS, AT 12:00 P.M.
Board members in attendance: Lynn Simmons, Benita Cortz and Victorio Rojas. Absent: Charles Hulsey and Linda Faust.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Benita Cortez and seconded by Victorio Rojas to approve all items on the consent calendar as presented for the month of August. Ayes: B. Cortez, V. Rojas and L. Simmons. Noes: None. Motion carried. 01-09152026
5. OLD BUSINESS: None
6. NEW BUSINESS:
 - a. Review/Approve Tri-County FireMed Membership - 10 @ \$75.00
After discussion, a motion was made by Victorio Rojas and seconded by Benita Cortez to continue paying Tri-County FireMed Membership for all employees at a cost of \$75.00 per year. Ayes: V. Rojas, B. Cortez and L. Simmons. Noes: None. Motion carried. 02-09152026
 - b. Review/Approve a Resolution By the Board of Directors of the Alta Cemetery District Authorizing the Negotiation and Potential Purchase of Certain Real Property Located at APN 021-160-003-000 and Authorization Related Administrative Actions
After review and discussion, a motion was made by Victorio Rojas and seconded by Benita Cortez to approve the Resolution By the Board of Directors of the Alta Cemetery District Authorizing the Negotiation and Potential Purchase of Certain Real Property Located at APN 021-160-003-000 and Authorization Related Administrative Actions as presented. Ayes: V. Rojas, B. Cortez and L. Simmons. Noes: None. Motion carried. 03-09152026
 - c. Selection of Auditor
After review and discussing proposals from auditors, a motion was made by Benita Cortez and seconded by Victorio Rojas to select the three year contract with Adair & Evans Accountancy Corporation to prepare the Districts Annual Financial Audits. Ayes: B. Cortez, V. Rojas and L. Simmons. Noes: None. Motion carried. 04-09152026
 - d. Review/Approve Standby Pay and Call Back Policy# 2010.55
After review and discussion, a motion was made by Victorio Rojas and seconded by Benita Cortez to approve the new Standby Pay and Call Back Policy# 2010.55 as presented, retroactive to September 1, 2026. Ayes: V. Rojas, B. Cortez and L. Simmons. Noes: None. Motion carried. 05-09152026
 - e. Review/Approve document designating person to receive final payroll warrants, pursuant to California Government Code Section 53245
After review and discussion, a motion was made by Benita Cortez and seconded by Victorio Rojas to approve the document "Designation of Person to Receive Final Payroll Warrants, Pursuant to California Government Code Section 53245", as presented. Ayes: B. Cortez, V. Rojas and L. Simmons. Noes: None. Motion carried. 06-09152026
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
 - a. Work began Friday, September 11th, on the electrical project at the front gate. When completed, power will provide additional lighting and power for the gate timer.

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- b. The monitored security cameras, in conjunction with the large signs, are helping to remind visitors of cemetery opening and closing times.
 - c. Work/Office hours will return to 7:30am to 4:30pm on Wednesday, September 16th.
8. CLOSED SESSION: NONE
9. NEXT REGULAR MEETING: October 20, 2026
10. ADJOURNMENT:
The meeting was adjourned at 12:30 p.m. by Board Vice-Chairperson, Lynn Simmons.

Respectfully submitted,



Robin Ogata

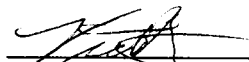
Date Approved 10-20-2026



CHARLES HULSEY



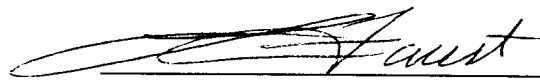
BENITA CORTEZ



VICTORIO ROJAS



LYNN SIMMONS



LINDA FAUST