

**ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
AUGUST 18, 2026**

1. CALL TO ORDER BY BOARD CHAIR, CHARLES HULSEY AT 12:05P.M.  
Board members in attendance were: Charles Hulsey, Benita Cortez, Lynn Simmons. Absent at start time was Linda Faust and Victorio Rojas. Victorio Rojas entered the meeting at 12:07pm.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:  
None
4. CONSENT CALENDAR:  
After review, a motion was made by Lynn Simmons and seconded by Benita Cortez to approve all items on the consent calendar as presented for the month of July. Ayes: L. Simmons, B. Cortez, and C. Hulsey. Noes: None. Motion carried. 01-08182026
5. OLD BUSINESS:
  - a. Approval of reports revised to include Tulare County Revenue for the month of June, 2026
    1. Manager's Report - June 2026
    2. Financial Report - June 2026
    3. Claims Summary - June 2026After review and discussion, a motion was made by Lynn Simmons and seconded by Benita Cortez, to accept the revised Manager's Report, Financial Report, and Claims Summary for the month of June, 2026. Ayes: L. Simmons, B. Cortez, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 02-08182026
  - b. Review/Approve 2026/2027 Budget  
After review and discussion, a motion was made by Benita Cortez and seconded by Lynn Simmons to approve the 2026/2027 Budget as presented. Ayes: B. Cortez, L. Simmons, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 03-08182026
6. NEW BUSINESS:
  - a. Funding of Employee Retirement accounts FYE 6/30/2026 - \$35,631.36  
After review, a motion was made by Lynn Simmons and seconded by Victorio Rojas to approve funding of employee retirement accounts for FYE 6/30/2026 in the amount of \$35,631.36. Ayes: L. Simmons, V. Rojas, B. Cortez, and C. Hulsey. Noes: None. Motion carried. 04-08182026
  - b. Review/Revise/Approve Conflict of Interest Code  
After review and discussion, a motion was made by Lynn Simmons and seconded by Benita Cortez to approve the Conflict of Interest Code as revised. Ayes: L. Simmons, B. Cortez, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 05-08182026
  - c. Default, Cont# 2836, K-J-5, for non-payment  
After discussion, a motion was made by Lynn Simmons and seconded by Victorio Rojas default on Contract #2836, K-J-5, due to non-payment. Ayes: L. Simmons, V. Rojas, B. Cortez, and C. Hulsey. Noes: None. Motion carried. 06-08182026
  - d. Buy-back, Contract #2353A, 1-7B-38 - \$599.00  
After discussion, a motion was made by Benita Cortez and seconded by Lynn Simmons to approve the buy-back of Contract #2353A, 1-7B-38, in the amount of \$599.00. Ayes: B. Cortez, L. Simmons, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 07-08182026
7. CLOSED SESSION: NONE

8. ORAL COMMUNICATIONS

- a. Rooms and vehicle booked for CAPC Annual Education Seminar, October 9-10, 2026, in Burlingame, CA. Charles Hulsey, Lynn Simmons, Dora Velez Garibay and Robin Ogata to attend.
- b. PG&E paid \$282.00 for new electric meter at front gate. Waiting for permit approval to begin electrical work.
- c. Wifeye security cameras to be installed Wednesday, August 19, 2026.

8. NEXT REGULAR MEETING: September 15, 2026

9. ADJOURNMENT:

The meeting was adjourned at 12:18p.m. by Board Chair, Charles Hulsey.

Respectfully submitted,



Robin Ogata

Date Approved 9-15-2026

absent  
CHARLES HULSEY

Benita Cortez  
BENITA CORTEZ

Victorio Rojas  
VICTORIO ROJAS

Lynn Simmons  
LYNN SIMMONS

absent  
LINDA FAUST