

ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
FEBRUARY 10, 2020

1. CALL TO ORDER BY BOARD VICE-CHAIR JEFF BELKNAP AT 12:05 P.M.
Board members in attendance were: Jeff Belknap, Benita Cortez, Scott Harness and Marcia Williams.
2. CONSENT CALENDAR:
A motion was made by Scott Harness to approve all items on the consent calendar for the month of January. The motion was seconded by Benita Cortez. All approved. Motion carried. 01-02102020

(Board Chair, Lynn Simmons, arrived at 12:10pm.)
3. PUBLIC INPUT:
Seven members of the public were in attendance to comment on the revised decoration policy and make suggestions.
4. OLD BUSINESS:
 - a. Review/revision of Decoration Policy
No action
5. NEW BUSINESS:
 - a. Buy-back Preneed Contract# 1748
After discussion, a motion was made by Scott Harness and seconded by Jeff Belknap to buy back Preneed Contract# 1748 in the amount of \$1,075.34. All approved. Motion carried. 02-02102020
 - b. Buy-back BR# 3993
After discussion, a motion was made by Scott Harness and seconded by Marcia Williams to buy back Burial Rights# 3993 in the amount of \$330.00. All approved. Motion carried. 03-02102020
 - c. Buy-back 2-6C-16
After discussion, a motion was made by Jeff Belknap and seconded by Benita Cortez to buy back Burial Rights for the plot location 2-6C-16 in the amount of \$100.00. All approved. Motion carried. 04-02102020
 - d. Default - Contract# 2509
After discussion, a motion was made by Jeff Belknap and seconded by Marcia Williams to default on Contract# 2509 for non-payment of more than six months. All approved. Motion carried. 05-02102020
 - e. Trustee email addresses
After discussion, a motion to create business email addresses for the five Trustees through MS Exchange Online (Plan 1) was made by Scott Harness and seconded by Marcia Williams. All approved. Motion carried. 06-02102020
 - f. Removal of five (5) Hackberry trees and replacing with Chinese Pistache trees
After discussion, due to the continuing problems with the Hackberry trees leaving residue on surrounding markers, a motion was made by Scott Harness and seconded by Jeff Belknap to remove the five Hackberry trees located in Blocks E and G and replant with Chinese Pistache trees. All approved. Motion carried. 07-02102020
 - g. Tree trimming
After discussion, a motion was made by Jeff Belknap and seconded by Scott Harness to have the cemetery grounds staff take care of the trimming of the trees on a one year trial basis. All approved. Motion carried. 08-02102020

6. ORAL COMMUNICATIONS: Directors/Staff

7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: NONE

8. The meeting was adjourned at 1:20 p.m.

Respectfully submitted,



Robin Ogata

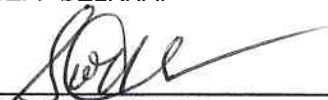
Date Approved 3-9-2020



LYNN SIMMONS



JEFF BELKNAP



SCOTT HARNESS



MARCIA WILLIAMS



BENITA CORTEZ