

ALTA CEMETERY DISTRICT

Office of

SMITH MOUNTAIN CEMETERY

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BOARD OF TRUSTEES

MONTHLY MEETING AGENDA

JANUARY 13, 2020

MONDAY

CEMETERY OFFICE - 12:00 P.M.

1. CALL TO ORDER:
2. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time , members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.
3. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
 - a. Approval - Minutes DECEMBER 9TH Meeting
 - b. Approval - Manager's Report DECEMBER 2019
 - Approval - Financial Report DECEMBER 2019
 - c. Approval - Claims Accounts Payable/ratify for the month of DECEMBER 2019
 - d. Approval - \$1,746.00 Pre-Need Fund (880) Transfer to General Fund (703)
 - e. Approval - \$3,345.00 Endowment Fund (704) transfer to County of Tulare
 - f. Approval - \$34,255.61 Transfer from County General Fund (703) to Accounts Payable checking account
4. OLD BUSINESS:
 - a. Review/revision of Decoration Policy Action Item
5. NEW BUSINESS:
 - a. Employee #1010 review - post probationary period Action Item
 - b. Form 700 for all in a supervisory position
6. ORAL COMMUNICATIONS: Directors/Staff
7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: District Manager
8. ADJOURNMENT: