ALTA CEMETERY DISTRICT

Office of
SMITH MOUNTAIN CEMETERY
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BOARD OF TRUSTEES
MONTHLY MEETING AGENDA
TUESDAY, NOVEMBER 17, 2026
CEMETERY OFFICE - 12:00P.M.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Alta Cemetery District in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the Agency Office.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT ON ANY AGENDA ITEM - Open or Closed
   The Governing Board of Alta Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
   a. Approval - Minutes of the October 20, 2026 Board Meeting
   b. Approval - Minutes of the November 4, 2026 Special Board Meeting
   c. Approval - Manager's Report October 2026
   d. Approval - Financial Report October 2026
   e. Approval - Claims Accounts Payable/ratify for the month of October 2026
   f. Approval - $0.00 Pre-Need Fund Transfer to General Fund
   g. Approval - $7,639.00 Endowment Fund Transfer to County of Tulare - October 2026

5. OLD BUSINESS: NONE

6. NEW BUSINESS:
   a. Review/discuss cemetery clean-up, November 6, 9 & 10 — Discussion only
   b. 2027 CAPC Membership Renewal @ $530.00 — Action Item
   c. 2027 CSDA Membership Renewal @ $6,144.00 and two Labor Law Posters @ $25.00 ea. — Action Item
   d. Review/Approve reimbursement of $197.01 to Trustee Lynn Simmons for meals paid for during CAPC Education Seminar, October 9, 2026, in Burlingame, CA — Action Item
   e. Attendance at Annual CAPC Conference in Seaside, CA, March 11-13, 2027 — Action Item

7. CLOSED SESSION
   a. The Board will recess into Closed Session to discuss the following item pursuant to California Government Code Section 54956.8 (Conference with Real Property Negotiators):

      Property: 42013 Road 104 (APN 021-160-003-000)
      Agency Negotiator: Robin Ogata, District Manager
      Under Negotiation: Price and terms of payment

8. RECONVENE TO OPEN SESSION
   a. Review/Approve any reportable action needed from Closed Session discussion as required by Government Code Section 54957.1 — Action Item

9. ORAL COMMUNICATIONS: Directors/Staff — Discussion only
   a. Veterans Day Ceremony
   b. Staff training and luncheon - December 17, 2026

10. NEXT REGULAR MEETING: December 15, 2026

11. ADJOURNMENT:

This Agenda posted this 14th day of November 2026.

Robin Ogata
Secretary of the Board

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make you request to the Board Secretary, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required, no later than 24 hours prior to the start of the meeting.