ALTA CEMETERY DISTRICT

Office of

SMITH MOUNTAIN CEMETERY

42088 ROAD 100

DINUBA, CALIFORNIA 93618

PHONE (559) 591-3348 / FAX (559) 591-1008

BOARD OF TRUSTEES

MONTHLY MEETING AGENDA

TUESDAY, NOVEMBER 15, 2022

CEMETERY OFFICE - 12:00P.M.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE

3. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time , members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.

4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
   a. Approval - Minutes OCTOBER 18TH Meeting
   b. Approval - Manager's Report OCTOBER 2022
      Approval - Financial Report OCTOBER 2022
   c. Approval - Claims Accounts Payable/ratify for the month of OCTOBER 2022
   d. Approval - $0.00 Pre-Need Fund Transfer to General Fund
   e. Approval - $5,069.00 Endowment Fund transfer to County of Tulare - October 2022
   f. Approval - $0.00 Transfer from County to Accounts Payable checking account
   g. Approval - $0.00 Transfer to County (Fund 703) from Accounts Receivable checking account

5. OLD BUSINESS:
   a. Correction to September 2022 Manager's and Financial Reports due to Tulare County monthly reports not being received prior to 10/18/2022 meeting — Action Item

6. NEW BUSINESS:
   a. CSDA Membership Renewal with purchase of 2023 Labor Law Poster $5,306.00 — Action Item
   b. CAPC Membership Renewal - $600.00 — Action Item
   c. Addition of AllPaid credit card payment option to website — Action Item
   d. Attendance at 2023 CAPC Conference in Seaside, CA, March 23-25, 2023 — Action Item
   e. Employee Performance Bonuses — Action Item
   f. Date of next board meeting — Action Item

7. ORAL COMMUNICATIONS: Directors/Staff

8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: None

9. NEXT MEETING:

10. ADJOURNMENT: