

ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
JANUARY 17, 2023

1. CALL TO ORDER BY BOARD CHAIR, BENITA CORTEZ, AT 12:00 P.M.  
Board members in attendance were: Benita Cortez, Linda Faust, Lynn Simmons and Marcia Williams. Guest: Garry Riezebos, CPA.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:  
None
4. CONSENT CALENDAR:  
A motion was made by Lynn Simmons to approve all items on the consent calendar as presented for the months of November and December 2022. The motion was seconded by Linda Faust. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 01-01172023
5. OLD BUSINESS: None
6. NEW BUSINESS:
  - a. Review/Approval of June 30, 2022 Financial Audit, presented by Garry Riezebos, CPA.  
The June 30, 2022 Financial Audit was presented and explained by Garry Riezebos, CPA. After review and discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to accept the June 30, 2022 Financial Audit as presented. Ayes: L. Simmons, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 02-01172023
  - b. PCA Membership Renewal - \$300.00  
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to renew membership with Public Cemetery Alliance. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 03-01172023
  - c. Hospitality Co-Sponsorship/Door prize donation-CAPC Conference  
After discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to approve a \$50 Hospitality Sponsorship and up to a \$50 door prize donation for the California Association of Public Cemeteries Conference. Ayes: L. Simmons, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 04-01172023
  - d. Procedure for handling relics found on cemetery property.  
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve an annual reburial of any relics found on cemetery grounds in a permanent location not to be disturbed in the future, chosen by cemetery staff. Annual reburial to be scheduled at the convenience of cemetery staff. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 05-01172023
  - e. Marker move fee included in Pre-Need Service Contracts purchased prior to 8/1/1993  
After discussion, a motion was made by Linda Faust and seconded by Lynn Simmons to include the marker move fee, retroactive to December 1, 2022, with any Pre-Need Service Contracts purchased prior to 8/1/1993. Ayes: L. Faust, L. Simmons, M. Williams and B. Cortez. Noes: None. Motion carried 06-01172023
  - f. Ethics Training  
Reminder to Trustees to complete training in the next month. Information only. No action taken or needed.

ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
JANUARY 17, 2023

g. Form 700 - Statement of Economic Interests

Reminder to Trustees to complete statement and submit to cemetery office by March 15, 2023. Information only. No action taken or needed.

7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.

8. CLOSED SESSION: None

9. NEXT REGULAR MEETING: February 21, 2023

10. ADJOURNMENT:

The meeting was adjourned at 12:43 p.m. by Board Chair, Benita Cortez.

Respectfully submitted,



Robin Ogata

Date Approved 2-21-2023



---

BENITA CORTEZ

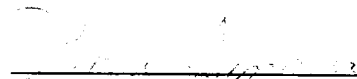
absent  
JEFF BELKNAP

JEFF BELKNAP



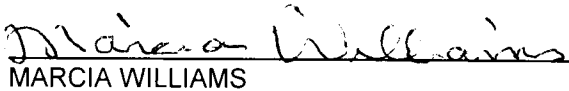
---

LINDA FAUST



---

LYNN SIMMONS



---

MARCIA WILLIAMS