

ALTA CEMETERY DISTRICT

Office of

SMITH MOUNTAIN CEMETERY

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BOARD OF TRUSTEES

MONTHLY MEETING AGENDA

TUESDAY, JANUARY 17, 2023

CEMETERY OFFICE - 12:00P.M.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time , members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.
4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
 - a. Approval - Minutes NOVEMBER 15, 2022 Meeting
 - b. Approval - Manager's Report NOVEMBER 2022
 - Approval - Financial Report NOVEMBER 2022
 - Approval - Manager's Report DECEMBER 2022
 - Approval - Financial Report DECEMBER 2022
 - c. Approval - Claims Accounts Payable/ratify for the month of NOVEMBER 2022
 - Approval - Claims Accounts Payable/ratify for the month of DECEMBER 2022
 - d. Approval - \$3,681.00 Pre-Need Fund Transfer to General Fund
 - e. Approval - \$9,772.00 Endowment Fund Transfer to County of Tulare - November/December 2022
 - f. Approval - \$0.00 Transfer from County to Accounts Payable checking account
 - g. Approval - \$0.00 Transfer to County (Fund 703) from Accounts Receivable checking account
5. OLD BUSINESS: None
6. NEW BUSINESS:
 - a. Review/Approval of June 30, 2022 Financial Audit Action Item
Presented by Auditor, Garry Riezebos, CPA
 - b. PCA membership renewal - \$300.00 Action Item
 - c. Hospitality Co-Sponsorship/Door prize donation-CAPC Conference Action Item
 - d. Procedure for handling relics found on cemetery property Action Item
 - e. Marker move fee included in Pre-Need Service Contracts prior to 8/1/1993 Action Item
 - f. Ethics Training Information only
 - g. Form 700 - Statement of Economic Interests Information only
7. ORAL COMMUNICATIONS: Directors/Staff
8. CLOSED SESSION: None
9. NEXT REGULAR MEETING: February 21, 2023
10. ADJOURNMENT: