

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 19, 2023**

1. CALL TO ORDER BY BOARD CHAIRPERSON, BENITA CORTEZ, AT 12:02 P.M.
Board members in attendance were: Benita Cortez, Charles Hulseley, Linda Faust, Lynn Simmons and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Lynn Simmons and seconded by Charles Hulseley to approve all items on the consent calendar as presented for the month of November 2023. Ayes: L. Simmons, C. Hulseley, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 01-12192023
5. OLD BUSINESS:
 - a. Status of mobile home removal
The asbestos survey report was received today and showed no asbestos present in the mobile home. The report will be included in the permit application to the Valley Air Board. Information only. No action needed or taken.
6. NEW BUSINESS:
 - a. Tree trimming - awarding of contract
Quotes received from Koala Tree Service, Sanchez Brothers Tree Service and John Ayers Tree Surgeons. After discussion, a motion was made by Marcia Williams and seconded by Lynn Simmons to award the contract to Koala Tree Service at a cost of \$34,900.00. Ayes: M. Williams, L. Simmons, L. Faust, C. Hulseley and B. Cortez. Noes: None. Motion carried. 02-12192023
 - b. CAPC Annual Conference - Hospitality Co-Sponsorship
After discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to approve a Hospitality Co-Sponsorship of \$100 for the CAPC Annual Conference in March 2024. Ayes: L. Simmons, M. Williams, L. Faust, C. Hulseley, and B. Cortez. Noes: None. Motion carried. 03-12192023
 - c. 2024 Public Cemetery Alliance Membership Renewal @ \$300.00
After discussion, a motion was made by Lynn Simmons and seconded by Charles Hulseley to approve the 2024 membership renewal with Public Cemetery Alliance. Ayes: L. Simmons, C. Hulseley, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 04-12192023
 - d. Buy-back, Contract# 2633, \$2,079.00
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the buy-back of Contract# 2633 in the amount of \$2,079.00. Ayes: L. Simmons, L. Faust, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 05-12192023
7. Oral Communications: Directors/Staff
Communication regarding staff Christmas party and dumpster services for disposal of mobile home.
8. CLOSED SESSION: NONE
9. NEXT REGULAR MEETING: January 16, 2024
10. ADJOURNMENT:
There being no further business, the meeting was adjourned at 12:39 p.m. by Board Chairperson, Benita Cortez

Respectfully submitted,

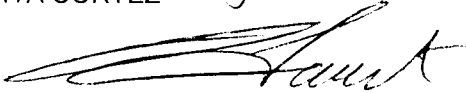


Robin Ogata

Date Approved 1-16-2024



BENITA CORTEZ



LINDA FAUST

absent

MARCIA WILLIAMS



CHARLES HULSEY



LYNN SIMMONS