

ALTA CEMETERY DISTRICT

Office of
SMITH MOUNTAIN CEMETERY
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BOARD OF TRUSTEES
MONTHLY MEETING AGENDA
TUESDAY, OCTOBER 20, 2026
CEMETERY OFFICE - 12:00P.M.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Alta Cemetery District in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the Agency Office.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT ON ANY AGENDA ITEM - Open or Closed

The Governing Board of Alta Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.

- a. Approval - Minutes of the September 15, 2026 Board Meeting
- c. Approval - Manager's Report September 2026
- d. Approval - Financial Report September 2026
- e. Approval - Claims Accounts Payable/ratify for the month of September 2026
- f. Approval - \$0.00 Pre-Need Fund Transfer to General Fund - September 2026
- g. Approval - \$7,499.00 Endowment Fund Transfer to County of Tulare - September 2026
- h. Approval - \$68,920.08 Transfer from County to Accounts Payable checking account

5. OLD BUSINESS: None

6. NEW BUSINESS:

- a. Review/revise cemetery fees Action Item
Cemetery fees have remained the same for over two years. Due to inflation, the District is incurring increased costs of supplies, fuel, delivery fees, etc., and will need additional revenue to continue to fund improvement projects, purchase equipment and care for the cemetery.
- b. Review/approve 2027 Employee Health Insurance Benefits - District contribution Action Item
2027 Open Enrollment for employee health insurance benefits ends Friday, October 23, 2026. Board of Trustees to approve the 2027 District contribution for employee's health benefits.
- c. Buy-back, Burial Rights #4522, 1-8B-9, 10 and 14 - \$1,140.00 Action Item
- d. Discuss/approve closure of opening in fence between blocks E and J due to many security calls of individuals on cemetery grounds during the late night and early morning hours. Action Item

- e. Report on attendance at the CAPC Training Seminar in Burlingame, CA , October 9-10, 2026, Information only by attendees C. Hulsey, L. Simmons, D. Velez Garibay and R. Ogata.

7. CLOSED SESSION: None

8. INFORMATION ITEMS:

- a. Auditors will be in the office October 28th for fieldwork
- b. Portable toilets and handwash station ordered and security contacted for Saturday, October 31st through Monday, November 2nd.
- c. Property valuation in progress for potential purchase of real property located at APN 021-160-003-000.
- d. Fall/Winter Cemetery visiting hours will revert to 7:00am to 6:00pm beginning October 31st through March 15th.

9. NEXT REGULAR MEETING: November 17, 2026

10. ADJOURNMENT:

This Agenda posted this 17th day of October 2026.



Robin Ogata
Secretary of the Board

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Secretary, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required, no later than 24 hours prior to the start of the meeting.