

ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
AUGUST 18, 2020

THIS BOARD MEETING WAS HELD VIA CONFERENCE CALL ON PHONE NUMBER (508) 924-1684 AND WAS OPEN FOR PUBLIC PARTICIPATION PURSUANT TO THE BROWN ACT.

1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 12:00 P.M.  
Board members in attendance were: Lynn Simmons, Jeff Belknap, Benita Cortez and Marcia Williams.
2. PUBLIC INPUT:  
None
3. CONSENT CALENDAR:  
A motion was made by Jeff Belknap to approve all items on the consent calendar for the months of June and July. The motion was seconded by Benita Cortez. Ayes: J. Belknap, B. Cortez, M. Williams and L. Simmons. Noes: None. Motion carried. 01-08182020
4. OLD BUSINESS:
  - a. 2020/2021 Worker's Comp. Insurance - update/revision  
After review and discussion, a motion was made by Marcia Williams and seconded by Benita Cortez to accept the revised Worker's Comp. Insurance policy premium from Employer's Preferred Insurance. Ayes: M. Williams, B. Cortez, J. Belknap and L. Simmons. Noes: None. Motion carried. 02-08182020
  - b. 2020-2021 Budget Revision  
After review and discussion, a motion was made by Jeff Belknap and seconded by Marcia Williams to accept the 2020-2021 Budget as revised. Ayes: J. Belknap, M. Williams, B. Cortez and L. Simmons. Noes: None. Motion carried. 03-08182020
5. NEW BUSINESS:
  - a. Auditor Contract  
After review and discussion, a motion was made by Jeff Belknap and seconded by Benita Cortez to accept the 2019/2020 Audit Contract with Adair & Evans. Ayes: J. Belknap, B. Cortez, M. Williams and L. Simmons. Noes: None. Motion carried. 04-08182020
  - b. Purchase of two (2) lawn mowers  
After review and discussion, a motion was made by Marcia Williams and seconded by Jeff Belknap to approve the purchase of two (2) ExMark, Lazer Z, S-Series mowers at a cost not to exceed \$26,000.00 in total. Ayes: M. Williams, J. Belknap, B. Cortez and L. Simmons. Noes: None. Motion carried. 05-08182020
  - c. Employee# 1004 request for 2 weeks vacation payout  
After discussion, a motion was made by Benita Cortez and seconded by Marcia Williams to approve 2 weeks of vacation payout for employee #1004. Ayes: B. Cortez, M. Williams, J. Belknap and L. Simmons. Noes: None. Motion carried. 06-08182020
  - d. Resignation of Trustee, Scott Harness  
A letter of resignation, effective immediately, was received from Trustee Scott Harness. Information only. No action taken.
6. ORAL COMMUNICATIONS: Directors/Staff - No action.

7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: None

8. ADJOURNMENT:

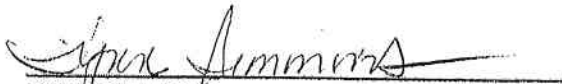

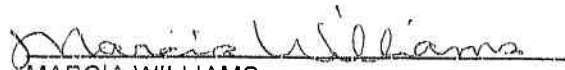

The meeting was adjourned at 12:27p.m. by Board Chair, Lynn Simmons

Respectfully submitted,



Robin Ogata

Date Approved 9-15-2020

  
LYNN SIMMONS  
JEFF BELKNAP  
MARCIA WILLIAMS  
BENITA CORTEZ