

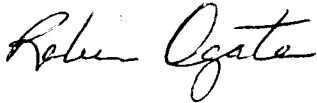
**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 20, 2022**

1. CALL TO ORDER BY BOARD CHAIRPERSON, BENITA CORTEZ AT 12:00 P.M.
Board members in attendance were: Benita Cortez, Linda Faust, Lynn Simmons and Marcia Williams.
Guests in attendance were: Jacob Browne
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Lynn Simmons and seconded by Marcia Williams to approve all items on the consent calendar as presented for the month of August. Ayes: L. Simmons, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 01-09202022
5. OLD BUSINESS:
 - a. Well/water information
The new pump is working well and all areas of the cemetery are being watered, rotated daily.
 - b. Design thoughts/landscape proposal-Guest, Jacob Browne
Mr. Browne presented many ideas regarding landscaping, cremation gardens, family plots, and Veterans Memorials. His presentation included a list of plants with low water requirements as well as sample layouts of burial areas. Mr. Browne also talked about fundraising for a Veterans Memorial and landscaping. He had many good ideas that can be taken into consideration for future projects. The Board thanked him for his enthusiasm, willingness to help, great ideas and all the work he has put into his presentation.
 - c. Correction to \$67,936.98 transfer from County to Accounts Payable checking account, previously approved August 16, 2022
After reviewing the correction in which claim numbers were added for each individual invoice from Asphalt Sealing & Repairs, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the correction. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 02-09202022
6. NEW BUSINESS:
 - a. Ratification/Approval of emergency pump replacement on well #3
After review and discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to ratify/approve the emergency replacement on August 23, 2022, of the pump on well #3. Ayes: L. Simmons, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 03-09202022
 - b. Auto, Excess & Package Insurance Review/Approval
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to authorize the Manager to select the Auto, Excess & Package Insurance provider, with an approval limit of \$30,000,00, due to the limited amount of time before the end of the current policy period. Ayes: L. Simmons, L. Faust, M. Williams, and B. Cortez. Noes: None. Motion carried. 04-09202022
 - c. Uniform Contract Review/Approval
Tabled to future meeting to allow time for receipt of additional quote.
 - d. Merchant Services Contract Review/Approval
Tabled to future meeting to allow time for receipt of quote from AllPaid.

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- e. Review/amendment of Agency's Conflict of Interest Code
After review and discussion, a motion was made by Linda Faust and seconded by Lynn Simmons to approve the Agency's Conflict of Interest Code without amendments. Ayes: L. Faust, L. Simmons, M. Williams and B. Cortez. Noes: None. Motion carried. 05-09202022
- f. Tri-County FireMed Membership - 10 @ \$65
After review and discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to approve District payment of FireMed Membership for all employees at \$65 each. Ayes: L. Simmons, M. Williams, L. Faust and B. Cortez. None: None. Motion carried. 06-09202022
- 7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
- 8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: NONE
- 9. NEXT REGULAR MEETING: October 18, 2022
- 10. ADJOURNMENT:
The meeting was adjourned at 1:06 p.m. by Board Chairperson, Benita Cortez.

Respectfully submitted,



Robin Ogata

Date Approved 10-18-2022

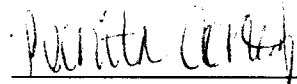



LYNN SIMMONS

MARCIA WILLIAMS

absent from meeting

JEFF BELKNAP



BENITA CORTEZ

LINDA FAUST