

ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
NOVEMBER 15, 2022

1. CALL TO ORDER BY BOARD CHAIR BENITA CORTEZ AT 12:00 P.M.
Board members in attendance were: Benita Cortez, Linda Faust, Lynn Simmons, and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Marcia Williams to approve all items on the consent calendar for the month of October. The motion was seconded by Linda Faust. Ayes: M. Williams, L. Faust, L. Simmons and B. Cortez. Noes: None. Motion carried. 01-11152022
5. OLD BUSINESS:
 - a. Correction to September 2022 Manager's and Financial Reports due to Tulare County monthly reports not being received prior to 10/18/2022 meeting.
After review and discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to accept the September 2022 Manager's and Financial Reports as corrected. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 02-11152022
6. NEW BUSINESS:
 - a. CSDA Membership Renewal with purchase of 2023 Labor Law Poster - \$5,306.00
After review and discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to renew membership and approve purchase of Labor Law Poster from CSDA. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 03-11152022
 - b. CAPC Membership Renewal - \$630.00
After review and discussion, a motion was made by Marcia Williams and seconded by Lynn Simmons to renew membership with CAPC. Ayes: M. Williams, L. Simmons, L. Faust and B. Cortez. Noes: None. Motion carried. 04-11152022
 - c. Addition of AllPaid credit card payment option to website
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to add the AllPaid credit card payment option to our website. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 05-11152022
 - d. Attendance at 2023 CAPC Conference in Seaside, CA March 23-25, 2023
After discussion, a motion was made by Marcia Williams and seconded by Linda Faust to approve attendance at the 2023 CAPC Conference in Seaside, CA, by any Trustee wishing to attend, and the District Manager. Ayes: M. Williams, L. Faust, L. Simmons and B. Cortez. Noes: None. Motion carried. 06-11152022
 - e. Employee Performance Bonuses
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to authorize a \$100.00 net performance bonus for all employees. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 07-11152022
 - f. Date of next board meeting
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to keep the next board meeting date as scheduled on December 20, 2022. Ayes: L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 08-11152021

7. ORAL COMMUNICATIONS: Directors/Staff - No action.
8. CLOSED SESSION: None
9. NEXT MEETING: December 20, 2022
10. ADJOURNMENT:
The meeting was adjourned at 12:24 p.m. by Board Chair, Benita Cortez.

Respectfully submitted,



Robin Ogata

Date Approved 1-17-2023




BENITA CORTEZ



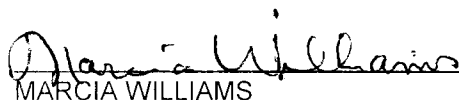
JEFF BELKNAP



LINDA FAUST



LYNN SIMMONS



MARCIA WILLIAMS