

**ALTA CEMETERY DISTRICT**  
Office of  
**SMITH MOUNTAIN CEMETERY**  
42088 ROAD 100  
DINUBA, CALIFORNIA 93618  
PHONE (559) 591-3348 / FAX (559) 591-1008  
BOARD OF TRUSTEES  
MONTHLY MEETING AGENDA  
TUESDAY, SEPTEMBER 19, 2023  
CEMETERY OFFICE - 12:00P.M.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time , members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.
4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
  - a. Approval - Minutes AUGUST 15, 2023 Meeting
  - b. Approval - Manager's Report AUGUST 2023  
Approval - Financial Report AUGUST 2023
  - c. Approval - Claims Accounts Payable/ratify for the month of August 2023
  - d. Approval - \$2,203.00 Pre-Need Fund Transfer to General Fund
  - e. Approval - \$6,969.00 Endowment Fund Transfer to County of Tulare - August 2022
  - f. Approval - \$36,412.00 Transfer from County to Accounts Payable checking account
  - g. Approval - \$0.00 Transfer to County (Fund 703) from Accounts Receivable checking account
5. OLD BUSINESS: None
6. NEW BUSINESS:
  - a. Notice to Vacate received from tenant/tenant requests Action Item
  - b. Discussion/Approval of automation of main gate Action Item
  - c. Review/Approval of new procurement and contract templates Action Item
  - d. Purchase of new electric vehicle through SJVAPCD Public Benefits Program Action Item
  - e. Buy-back, Contract #1198, \$925.00 Action Item
  - f. Buy-back, Contract #1940, \$440.00 Action Item
  - g. Default - Contract #2707 Action Item
  - h. Tri-County FireMed Membership - 10 @ \$65 Action Item
7. ORAL COMMUNICATIONS: Directors/Staff Discussion only
8. CLOSED SESSION: NONE
9. NEXT REGULAR MEETING: October 17, 2023
10. ADJOURNMENT: