

**ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
JULY 16, 2024**

1. CALL TO ORDER BY BOARD CHAIR, BENITA CORTEZ AT 12:03 P.M.  
Board members in attendance were: Benita Cortez, Linda Faust, Charles Hulseley, and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:  
None
4. CONSENT CALENDAR:  
  
Robin Ogata, District Manager, noted the Manager's Report and Financial Report for the month of June will be corrected at the August Board of Directors meeting due to the Fresno and Tulare County reports not being available at this time. A motion was made by Marcia Williams and seconded by Linda Faust to approve all items on the consent calendar as currently presented for the month of June. Ayes: M. Williams, L. Faust, C. Hulseley, and B. Cortez. Noes: None. Motion carried. 01-07162024
5. OLD BUSINESS:
  - a. Mausoleum Niche addition  
After reviewing and discussing the quotes from Christy Vault, Global Bronze, and Sunset Memorials, for installing glass front niches in the east mausoleum, a motion was made by Charles Hulseley and seconded by Linda Faust to add glass front niches to both the north and south walls, and award the contract to Sunset Memorials. Ayes: C. Hulseley, L. Faust, M. Williams, and B. Cortez. Noes: None. Motion carried. 02-07162024
6. NEW BUSINESS:
  - a. Review/Approve 2024/2025 Budget  
After review and discussion, a motion was made by Linda Faust and seconded by Charles Hulseley to approve the 2024/2025 Budget as presented. Ayes: L. Faust, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 03-07162024
  - b. VoIP Telephone service  
After reviewing and discussing quotes for telephone service from AT&T, Converged, and Xobee, a motion was made by Linda Faust and seconded by Marcia Williams to approve contracting with Xobee for phone service. Ayes: L. Faust, M. Williams, C. Hulseley, and B. Cortez. Noes: None. Motion carried. 04-07162024
  - c. Purchase of 8 UHF Motorola Portable Radios with 10 year UHF FCC License  
After discussion regarding static and connection problems with old Motorola VHF radios, a motion was made by Marcia Williams and seconded by Charles Hulseley to purchase seven (7) Motorola R2 UHF portable radios and one (1) Motorola CP100D UHF portable radio. Total cost including 10 year UHF FCC License not to exceed \$4,800.00. Ayes: M. Williams, C. Hulseley, L. Faust, and B. Cortez. Noes: None. Motion carried. 05-07162024
  - d. CAPC Annual Education Seminar & Area Meeting  
After discussion, a motion was made by Charles Hulseley and seconded by Marcia Williams, to approve attendance of the manager and trustees at the CAPC Annual Education Seminar & Area Meeting in San Luis Obispo, October 11-12, 2024. Ayes: C. Hulseley, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 06-07162024


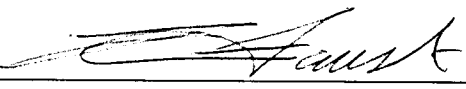
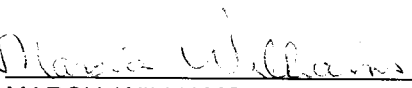
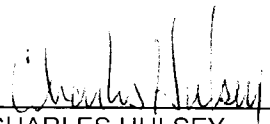
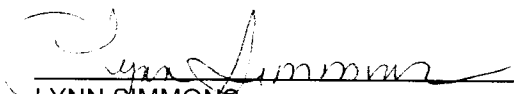
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.  
Signatures needed for AUD-247, authorized signer form for Tulare County Auditor-Controller  
Signatures needed for County of Fresno Organization Data Sheet  
Ongoing repairs/replacement of old water lines that keep breaking/rusting through.  
Information given regarding visit from Erasmo Viveros, Public Affairs Field Coordinator for CSDA. Mr. Viveros discussed available webinars, workshops, services, sample documents, etc.
8. NEXT REGULAR MEETING: August 20, 2024
9. ADJOURNMENT:  
The meeting was adjourned at 1:08p.m. by Board Chair, Benita Cortez.

Respectfully submitted,



Robin Ogata

Date Approved 8-20-2024

  
BENITA CORTEZ  
LINDA FAUST  
MARCIA WILLIAMS  
CHARLES HULSEY  
LYNN SIMMONS