

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 19, 2023**

1. CALL TO ORDER BY BOARD CHAIRPERSON, BENITA CORTEZ, AT 12:05 P.M.
Board members in attendance were: Benita Cortez, Charles Hulsey, Linda Faust, Lynn Simmons and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Lynn Simmons and seconded by Linda Faust to approve all items on the consent calendar as presented for the month of August. Ayes: L. Simmons, L. Faust, C. Hulsey, M. Williams and B. Cortez. Noes: None. Motion carried. 01-09192023
5. OLD BUSINESS: None
6. NEW BUSINESS:
 - a. Notice to Vacate received from tenant/tenant requests
After discussion, a motion was made by Lynn Simmons and seconded by Charles Hulsey to accept the Notice to Vacate by September 30, 2023, received from the tenant, deny the tenant's request to waive rent and request the tenant fulfill his obligation of opening/closing the main entrance gate. The motion also includes initiating a 30 day notice of rent increase if the tenant does not vacate by October 20, 2023. Ayes: L. Simmons, C. Hulsey, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 02-09192023
 - b. Discussion/Approval of automation of main gate
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve automation of the main entrance gate by adding a programmable timer at a cost of \$525.00 Ayes: L. Simmons, L. Faust, C. Hulsey, M. Williams, and B. Cortez. Noes: None. Motion carried. 03-09192023
 - c. Review/Approval of new procurement and contract templates
After review and discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to accept the new procurement and contract templates as presented. Ayes: L. Simmons, M. Williams, L. Faust, C. Hulsey and B. Cortez. Noes: None. Motion carried. 04-09192023
 - d. Purchase of new electric vehicle through SJVAPCD Public Benefits Program
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to authorize the District Manager to make application for electric vehicles up to the maximum amount allowable under the San Joaquin Valley Air Pollution Control District Public Benefits Program. Ayes: L. Simmons, L. Faust, C. Hulsey, M. Williams and B. Cortez. Noes: None. Motion carried. 05-09192023
 - e. Buy-back, Contract #1198, \$925.00
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to buy back Contract #1198 in the amount of \$925.00. Ayes: L. Simmons, L. Faust, C. Hulsey, M. Williams and B. Cortez. Noes: None. Motion carried. 06-09192023
 - f. Buy-back, Contract #1940, \$440.00
After discussion, a motion was made by Charles Hulsey and seconded by Lynn Simmons to buy back Contract #1940 in the amount of \$440.00. Ayes: C. Hulsey, L. Simmons, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 07-09192023

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- g. Default - Contract #2707
After discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to offer an extension of time to fulfill contract #2707. The contract must be paid off within a 9 month period of time or the contract will be declared in default. Ayes: L. Simmons, M. Williams, L. Faust, C. Hulsey and B. Cortez. Noes: None. Motion carried. 08-09192023
 - h. Tri-County FireMed Membership - 10 @ \$65
After review and discussion, a motion was made by Lynn Simmons and seconded by Charles Hulsey to approve District payment of FireMed Membership for all employees at \$65 each. Ayes: L. Simmons, C. Hulsey, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 09-09192023
- 7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
 - 8. CLOSED SESSION: NONE
 - 9. NEXT REGULAR MEETING: October 17, 2023
 - 10. ADJOURNMENT:
The meeting was adjourned at 1:15 p.m. by Board Chairperson, Benita Cortez.

Respectfully submitted,

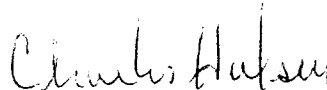


Robin Ogata

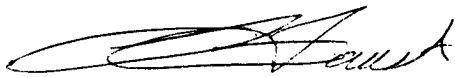
Date Approved 10-17-2023



BENITA CORTEZ



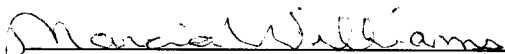
CHARLES HULSEY



LINDA FAUST



LYNN SIMMONS



MARCIA WILLIAMS