

ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
MAY 18, 2021

THIS BOARD MEETING WAS HELD VIA CONFERENCE CALL ON PHONE NUMBER (508) 924-1684 AND WAS OPEN FOR PUBLIC PARTICIPATION PURSUANT TO THE BROWN ACT.

1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 12:00 P.M.
Board members in attendance were: Lynn Simmons, Jeff Belknap, Benita Cortez and Marcia Williams. Absent: Linda Faust.
2. CONSENT CALENDAR:
A motion was made by Marcia Williams to approve all items on the consent calendar for the month of April. The motion was seconded by Benita Cortez. Ayes: M. Williams, B. Cortez, J. Belknap and L. Simmons. Noes: None. Motion carried. 01-05182021
3. PUBLIC INPUT:
District resident, Glenda Hill, joined the conference call meeting to voice her concerns over the dryness and asked what we are doing to rectify it. The Board thanked her for her participation, concern and comments, and let her know we are working on getting it corrected as soon as possible and have contacted several well/pump companies to assess and recommend action. Estimates for the work to come.
4. OLD BUSINESS:
 - a. New water well/pump and possible repairs to existing well/pump
Discussion regarding the assessments/recommendations of our wells/pumps by Alta Pump Co. and Kaweah Pump Co., Inc.. Estimates to come. Item tabled until all estimates are received.
5. NEW BUSINESS:
 - a. Revision to Purchasing Procedures
A revision to the current purchasing procedures was presented. After discussion, a motion was made by Jeff Belknap to accept the revised policy, "Purchasing and Contracts Policy and Procedures", as presented. The motion was seconded by Benita Cortez. Ayes: J. Belknap, B. Cortez, M. Williams and L. Simmons. Noes: None. Motion carried. 02-05182021
 - b. Hiring of water tankers for irrigation
Discussion regarding the hiring of a water tanker to irrigate the grounds while the #1 and #4 wells/pumps are not operating. Tabled for additional information.
 - c. Training at Visalia Public Cemetery 6/16/2021 - \$25 per person
After discussion, a motion was made by Marcia Williams and seconded by Jeff Belknap to send as many employees as possible to the training at Visalia Public Cemetery on 6/16/2021 at a cost of \$25 per person. Ayes: M. Williams, J. Belknap, B. Cortez and L. Simmons. Noes: None. Motion carried. 03-05182021
 - d. Buy-back #2126 - \$600.00
After discussion, a motion was made by Jeff Belknap and seconded by Benita Cortez to approve the Buy-back in the amount of \$600.00. Ayes: J. Belknap, B. Cortez, M. Williams and L. Simmons. Noes: None. Motion carried. 04-05182021
6. ORAL COMMUNICATIONS: Directors/Staff
7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: NONE
8. ADJOURNMENT:
The meeting was adjourned at 12:40pm by Board Chair, Lynn Simmons.

Respectfully submitted,



Robin Ogata

Date Approved 6-22-2021



LYNN SIMMONS


absent

JEFF BELKNAP

absent

LINDA FAUST



MARCIA WILLIAMS

BENITA CORTEZ