

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
MAY 21, 2024**

1. CALL TO ORDER BY BOARD CHAIR, BENITA CORTEZ AT 12:01 P.M.
Board members in attendance were: Benita Cortez, Linda Faust, Charles Hulseley, Lynn Simmons and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Charles Hulseley and seconded by Marcia Williams to approve all items on the consent calendar as presented for the month of April. Ayes: C. Hulseley, M. Williams, L. Faust, L. Simmons, and B. Cortez. Noes: None. Motion carried. 01-05212024
5. OLD BUSINESS:
 - a. Cancellation of transfer from County to Accounts Payable checking account, approved 2/20/2024.
Due to invoice not received for trimming of trees, a motion was made by Lynn Simmons and seconded by Charles Hulseley, to cancel the transfer of \$34,900.00 from Fund 703 held with Tulare County, approved at the February 20, 2024 board meeting. Ayes: L. Simmons, C. Hulseley, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 02-05212024
6. NEW BUSINESS:
 - a. VoIP phone service
After discussion, a motion to authorize the manager to investigate the possibility of switching to VoIP phone service due to the cost and problems with AT&T was made by Lynn Simmons and seconded by Linda Faust. Ayes: L. Simmons, L. Faust, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 03-05212024
 - b. Update to Sick Leave Policy #2040

After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the update to Sick Leave Policy #2040, frontloading 40 sick leave hours for part-time employees working at least 30 days and up to 1,200 hours per year, not to exceed 48 accumulated sick leave hours. Ayes: L. Simmons, L. Faust, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 04-05212024
 - c. Conflict of Interest Code
The Conflict of Interest Code was reviewed and a motion was made by Lynn Simmons and seconded by Charles Hulseley to accept as presented and unchanged from the previous year. Ayes: L. Simmons, C. Hulseley, L. Faust, M. Williams, and B. Cortez. Noes: None. Motion carried. 05-05212024
 - d. LAFCO - Authorize manager to apply for change of District boundary to include all City of Dinuba residents
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to authorize the manager to apply for a change to the Alta Cemetery District boundaries, to include all residents within the City of Dinuba boundaries. Ayes: L. Simmons, L. Faust, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 06-05212024
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
Report from manager regarding:
Permit approved and received for removal of mobile home
Visit from Hal Wilkes with Christy Vault to discuss adding Niches to the Mausoleum
Memorial Day procedures and information from VVA, Chapter 643
E-Z-Go golf cart auction on GovDeals
8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: None

9. ADJOURNMENT:

The meeting was adjourned at 12:44 p.m. by Board Chair, Benita Cortez.

Respectfully submitted,



Robin Ogata

Date Approved 6-18-2024



BENITA CORTEZ

absent

LINDA FAUST



MARCIA WILLIAMS



CHARLES HULSEY



LYNN SIMMONS