

ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 9, 2019

1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 12:00 P.M.

Board members in attendance were: Lynn Simmons, Jeff Belknap, Marcia Williams and Benita Cortez. Absent: Scott Harness.

2. PUBLIC INPUT:

Two members of the public were in attendance to voice their opinion on the decoration policy revised at the September 9, 2019 board meeting. Both of the persons in attendance spoke briefly regarding their feelings about their decorations and reasons for wanting to place them. The board thanked them for coming and for their input and will take their information into consideration when making a decision.

3. CONSENT CALENDAR:

A motion was made by Jeff Belknap to approve all items on the consent calendar for the month of November. The motion was seconded by Benita Cortez. All approved. Motion carried. 01-12092019

4. NEW BUSINESS:

a. Presentation of 2018/19 Audit by Garry Riezebos

Auditor Garry Riezebos presented and reviewed the Audited Financial Statements and Supplementary Information for fiscal year ending June 30, 2019. A motion was made by Marcia Williams and seconded by Jeff Belknap to accept the report as presented. All approved. Motion carried. 02-12092019

b. Buy Back - NW3-3 & 4 - \$1,736.00

A motion was made by Jeff Belknap to buy back two niches in the Niche Wall, NW3-3 & 4 at a cost of \$1,736.00. The motion was seconded by Benita Cortez. All approved. Motion carried. 03-12092019

c. Default - Contract #2484

After discussion, a motion was made by Jeff Belknap and seconded by Marcia Williams to offer an extension of time to fulfill contract #2484. If the contract is not paid in full by April 1, 2020 the contract will be declared in default at the April 2020 board meeting. A certified letter will be sent, notifying the buyer of the decision. All approved. Motion carried. 04-12092019

d. Purchase of 2 PTZ cameras

A quote of \$3,354.17 was received from A & G Telephone Service, Inc. (the original installer of our video surveillance system) for two PTZ cameras to replace two of the existing fixed frame cameras. After discussion in which problems were noted in areas not easily viewed by the fixed frame cameras, a motion was made by Jeff Belknap and seconded by Benita Cortez to approve the purchase and installation of the cameras. All approved. Motion carried. 05-12092019

(At this point in the meeting, Benita Cortez had to excuse herself for a prior engagement.)

5. OLD BUSINESS: (Moved to end of Agenda to allow additional time for discussion and for Audit presentation)

Review/revision of Decoration Policy

A draft of the proposed Decoration Policy was presented and reviewed. After discussion, a motion was made by Jeff Belknap and seconded by Marcia Williams to continue the discussion at the next board meeting in order to allow additional time for thought and gathering of information. Ayes: Jeff Belknap, Marcia Williams & Lynn Simmons. Noes: None. Motion carried. 06-12092019

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6. ORAL COMMUNICATIONS: Directors/Staff
7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: NONE
8. The meeting was adjourned at 1:26 p.m.

Respectfully submitted,



Robin Ogata

Date Approved 1-13-2020

  
LYNN SIMMONS  
JEFF BELKNAP  
SCOTT HARNESS  
MARCIA WILLIAMS  
BENITA CORTEZ