

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
APRIL 21, 2026**

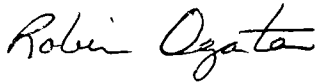
1. CALL TO ORDER BY BOARD CHAIR, CHARLES HULSEY AT 12:00 P.M.
Board members in attendance were: Charles Hulsey, Benita Cortez, Linda Faust, Victorio Rojas and Lynn Simmons.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT: None
4. CONSENT CALENDAR:
A motion was made by Lynn Simmons and seconded by Benita Cortez to approve all items on the consent calendar as presented for the month of March. Ayes: L. Simmons, B. Cortez, L. Faust, V. Rojas and C. Hulsey. Noes: None. Motion carried. 01-04212026
5. OLD BUSINESS: None
 - a. Status of Well #5
Final connections and flushing were completed Friday afternoon, April 17th. The pump was started and is now operational.
6. NEW BUSINESS:
 - a. Review/approve Bank Resolution-Authority to Sign and Act for the Organization
After review, a motion was made by Lynn Simmons and seconded by Victorio Rojas to approve the Bank Resolution for Mechanics Bank, Authority to Sign and Act for the Organization, giving current Trustees and Manager authorization to sign and act for the District. Ayes: L. Simmons, V. Rojas, L. Faust, B. Cortez and C. Hulsey. Noes: None. Motion carried. 02-04212026
 - b. Buy-back, Burial Rights #1016, 12/11/1989, \$235.00
After review and discussion, a motion was made by Benita Cortez and seconded by Lynn Simmons to approve the buy-back of burial rights #1016 in the amount of \$235.00. Ayes: B. Cortez, L. Simmons, L. Faust, V. Rojas and C. Hulsey. Noes: None. Motion carried. 03-04212026
 - c. Review/approve travel reimbursement to Victorio Rojas - \$350.04
After review, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the reimbursement to Victorio Rojas in the amount of \$350.04 for mileage and meals while traveling to and from the CAPC Annual Conference in Garden Grove, CA. Ayes: L. Simmons, L. Faust, B. Cortez and C. Hulsey. Noes: None. Abstain: V. Rojas. Motion carried. 04-04212026
 - d. Review/approve travel reimbursement to Robin Ogata - \$64.37
After review, a motion was made by Benita Cortez and seconded by Victorio Rojas to approve the reimbursement to Robin Ogata in the amount of \$64.37 for meals while traveling to the CAPC Annual Conference in Garden Grove, CA. Ayes: B. Cortez, V. Rojas, L. Faust, L. Simmons and C. Hulsey. Noes: None. Motion carried. 05-04212026
 - e. Review/approve RFP for annual audit and related services
After review and discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the RFP for annual audit and related services as presented. Ayes: L. Simmons, L. Faust, B. Cortez, V. Rojas and C. Hulsey. Noes: None. Motion carried. 06-04212026
 - f. Review/approve "At Home to At Rest" cremation placement initiative
After review and discussion, a motion was made by Lynn Simmons and seconded by Victorio Rojas to proceed with the "At Home to At Rest" initiative to promote cremation placement at cemeteries, editing to remove the scattering option. Ayes: L. Simmons, V. Rojas, B. Cortez, L. Faust and C. Hulsey. Noes: None. Motion carried. 07-04212026

- g. Review/approve hiring post for additional grounds staff
After reviewing and discussing hiring post, a motion was made by Linda Faust and seconded by Lynn Simmons to approve posting of the hiring notice and select up to two candidates to add to the grounds staff. Ayes: L. Faust, L. Simmons, B. Cortez, V. Rojas and C. Hulsey. Noes: None. Motion carried. 08-04212026
- h. Discuss/approve details for Veterans Memorial
The design of a Veterans Memorial was discussed and an initial rendering presented. Suggestions were made to include flags for all branches of service and place the American flag pole near the memorial walls to accommodate additional seating space. After discussion, a motion was made by Benita Cortez and seconded by Lynn Simmons to move forward with obtaining additional designs. Ayes: B. Cortez, L. Simmons, L. Faust, V. Rojas, and C. Hulsey. Noes: None. Motion carried. 09-04212026

No action needed or taken for the following. Information only.

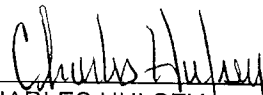
- i. Report on attendance at the CAPC Conference in Garden Grove, CA by attendees
Benita Cortez, Charles Hulsey, Victorio Rojas, Lynn Simmons, and Robin Ogata reported on topics discussed, Ethics training received, contacts made with vendors for various services, including equipment, cemetery programs, contractors for construction projects, financing, and others.
7. CLOSED SESSION: None
8. NEXT REGULAR MEETING: May 19, 2026
9. ADJOURNMENT:
The meeting was adjourned at 1:09 p.m. by Board Chair, Charles Hulsey.


Respectfully submitted,





Robin Ogata

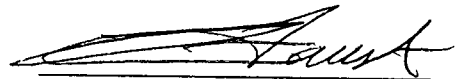
Date Approved 5-19-2026



CHARLES HULSEY

BENITA CORTEZ

VICTORIO ROJAS

LYNN SIMMONS

LINDA FAUST