

**ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING
MAY 16, 2023**

1. CALL TO ORDER BY BOARD CHAIR, BENITA CORTEZ AT 12:00 P.M.
Board members in attendance were: Benita Cortez, Linda Faust, Charles Hulseley, Lynn Simmons and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:
None
4. CONSENT CALENDAR:
A motion was made by Marcia Williams and seconded by Lynn Simmons to approve all items on the consent calendar as presented for the month of April. Ayes: M. Williams, L. Simmons, L. Faust, C. Hulseley and B. Cortez. Noes: None. Motion carried. 01-05162023
5. OLD BUSINESS:
 - a. None
6. NEW BUSINESS:
 - a. Welcome Charles Hulseley, appointed to the Board of Directors on May 2, 2023, by the Tulare County Board of Supervisors. No action taken or needed.
 - b. Approve Update to Organization Chart
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the update to the Organizational Chart, removing Jeff Belknap and adding Charles Hulseley. Ayes: L. Simmons, L. Faust, C. Hulseley, M. Williams and B. Cortez. Noes: None. Motion carried. 02-05162023
 - c. Approve Update to Bank Signatories

After discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to approve the update to the Bank Signatories, removing Jeff Belknap and adding Charles Hulseley. Ayes: L. Simmons, M. Williams, L. Faust, C. Hulseley and B. Cortez. Noes: None. Motion carried. 03-05162023
 - d. Discuss/Approve Hiring of Security Officer
After discussion, a motion was made by Lynn Simmons and seconded by Charles Hulseley to approve the hiring of weekend security through Echelon Security Group, Inc. Ayes: L. Simmons, C. Hulseley, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 04-05162023
 - e. Discuss/Approve hiring of consultant for cemetery landscape
After discussion, the hiring of a consultant for the cemetery landscape was tabled to a future meeting to allow cemetery staff to prepare and seed a test area of the cemetery. No action taken.
 - f. 2023/2024 Budget review and discussion
The proposed 2023/2024 budget was discussed and suggestions given. No action taken or needed at this time.
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: None
9. ADJOURNMENT:
The meeting was adjourned at 12:55 p.m. by Board Chair, Benita Cortez.

Respectfully submitted,

Robin Ogata

Robin Ogata

Date Approved 6-20-2023

absent
BENITA CORTEZ

Charles Hulsey
CHARLES HULSEY

Marcia Williams
MARCIA WILLIAMS

Linda Faust
LINDA FAUST

Lynn Simmons
LYNN SIMMONS