

**ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
SEPTEMBER 17, 2024**

1. CALL TO ORDER BY BOARD CHAIRPERSON, BENITA CORTEZ, AT 12:00 P.M.  
Board members in attendance: Benita Cortez, Charles Hulseley, Linda Faust, Lynn Simmons.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:  
None
4. CONSENT CALENDAR:  
A motion was made by Lynn Simmons and seconded by Linda Faust to approve all items on the consent calendar as presented for the month of August. Ayes: L. Simmons, L. Faust, C. Hulseley, and B. Cortez. Noes: None. Motion carried. 01-09172024
5. OLD BUSINESS: None
6. NEW BUSINESS:
  - a. Auditor engagement for 2023/2024 annual audit  
After discussion, a motion was made by Charles Hulseley and seconded by Lynn Simmons to extend the audit engagement with Adair & Evans. Ayes: C. Hulseley, L. Simmons, L. Faust, and B. Cortez. Noes: None. Motion carried. 02-09172024

Board member Marcia Williams entered the meeting at 12:09pm.

- b. Review/update Operating and Visitor Rules and Regulations  
After review and discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the update to Operating and Visitor Rules and Regulations to include rules specifically for the Mausoleum crypts and niches, as well as the Niche Walls. Ayes: L. Simmons, L. Faust, C. Hulseley, M. Williams, and B. Cortez. Noes: None. Motion carried. 03-09172024
  - c. Review/revise cemetery fees  
After review and discussion, a motion was made by Lynn Simmons and seconded by Charles Hulseley to accept the revised cemetery fees as presented and include an increase of \$25.00 for burial rights located in the original part of the cemetery. Ayes: L. Simmons, C. Hulseley, L. Faust, M. Williams and B. Cortez. Noes: None. Motion carried. 04-09172024
  - d. Speed Bumps on far north avenue and in front of office  
After discussion, the item was tabled to a future meeting to allow investigation into the cost and permanence of asphalt speed bumps. No action taken.
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
  - a. Hiring of weekly security due to large parties, drug and alcohol use, vehicles on cemetery grounds after hours. Security companies will be contacted for quotes and possible addition of security cameras.
  - b. Refinishing of Mausoleum floor. Contractors to be contacted for quotes to remove old carpet and polish concrete.
  - c. Sale of assets. A box of 9 Motorola radios with chargers was listed August 29th and sold for \$875.00 on September 9th. A link to GovDeals, with all assets currently for sale, is located on our website.
8. CLOSED SESSION: NONE

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9. NEXT REGULAR MEETING: October 15, 2024 - possible date change to October 22, 2024  
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to move the date of the October Board of Directors meeting to October 22, 2024 due to conflicts in schedule. Ayes: L. Simmons, L. Faust, C. Hulsey, M. Williams, and B. Cortez. Noes: None. Motion carried. 05-09172024
10. ADJOURNMENT:  
The meeting was adjourned at 12:51 p.m. by Board Chairperson, Benita Cortez.

Respectfully submitted,



Robin Ogata

Date Approved 10-22-2024



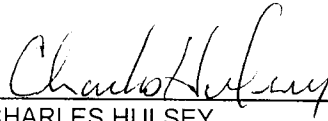
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BENITA CORTEZ



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LINDA FAUST



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CHARLES HULSEY



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LYNN SIMMONS



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MARCIA WILLIAMS

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