

# ALTA CEMETERY DISTRICT

Office of

## SMITH MOUNTAIN CEMETERY

42088 ROAD 100

DINUBA, CALIFORNIA 93618

PHONE (559) 591-3348 / FAX (559) 591-1008

BOARD OF TRUSTEES

MONTHLY MEETING AGENDA

TUESDAY, JANUARY 19, 2021

12:00PM CONFERENCE CALL

CALL: (508) 924-1684

**IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE ALTA CEMETERY DISTRICT ENCOURAGES THE PUBLIC TO CALL INTO THIS DISTRICT MEETING. THE MEETING MAY BE HEARD BY CALLING (508) 924-1684. MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS BEFORE THE DISTRICT, IN LIEU OF DOING SO IN PERSON, MAY EITHER SUBMIT COMMENTS BY EMAILING: [manager@altacemeterydist.com](mailto:manager@altacemeterydist.com) ON OR BEFORE THURSDAY, JANUARY 14, 2021 AT 4:00PM, WHICH WILL BECOME PART OF THE BOARD MEETING RECORD OR MAY SPEAK AT THE DESIGNATED TIME ON THE TELEPHONE CALL.**

1. CALL TO ORDER:
2. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.
3. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
  - a. Approval - Minutes DECEMBER 15TH Meeting
  - b. Approval - Manager's Report DECEMBER 2020
  - Approval - Financial Report DECEMBER 2020
  - c. Approval - Claims Accounts Payable/ratify for the month of DECEMBER 2020
  - d. Approval - \$2,021.00 Pre-Need Fund Transfer to General Fund
  - e. Approval - \$9,145.00 Endowment Fund Transfer to County of Tulare - December 2020
  - f. Approval - \$0.00 Transfer from County to Accounts Payable checking account
  - g. Approval - \$75,000.00 Transfer to County (Fund 703) from Accounts Receivable checking account
4. OLD BUSINESS: None
5. NEW BUSINESS:
  - a. Annual Organizational Meeting - Trustee Officers Action Item
  - b. Revision to Notice regarding temporary rules due to COVID-19 pandemic Action Item
    1. Guest speaker - Karen Franzen from Dopkins Funeral Chapel
  - c. Form 700 for all in a supervisorial position
6. ORAL COMMUNICATIONS: Directors/Staff
7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: