

**ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
AUGUST 16, 2022**


1. CALL TO ORDER BY BOARD CHAIRPERSON, BENITA CORTEZ AT 12:02 P.M.  
Board members in attendance were: Benita Cortez, Linda Faust, Lynn Simmons and Marcia Williams.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT:  
None
4. CONSENT CALENDAR:  
A motion was made by Marcia Williams and seconded by Lynn Simmons to approve all items on the consent calendar as presented for the month of July. Ayes: M. Williams, L. Simmons, L. Faust and B. Cortez. Noes: None. Motion carried. 01-08162022
5. OLD BUSINESS:
  - a. Well/water information  
Quotes should be received for placement of new pump any day.
  - b. Design thought/landscape proposal-Guest, Jacob Browne, Dopkins Funeral Chapel  
Mr. Browne was unable to attend. Tabled to future meeting.
6. NEW BUSINESS:
  - a. 25 HP pump and placement - Well #3  
Quotes not received by day of the meeting. Tabled to future meeting.
  - b. Renter delinquency  
After discussion, a motion was made by Lynn Simmons and seconded by Linda Faust to begin applying a \$25 late fee to rent payments that are delinquent past the 20th of the month. Ayes: L. Simmons, L. Faust, M. Williams, and B. Cortez. Noes: None. Motion carried. 02-08162022
  - c. Buy-back, BR# 0825, \$625.00  
After discussion, a motion was made by Lynn Simmons and seconded by Marcia Williams to buy back Burial Rights number 0825 in the amount of \$625.00. Ayes: L. Simmons, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 03-08162022
  - d. Employee #1003 request for 2 weeks vacation payout  
After discussion, a motion was made by Marcia Williams and seconded by Lynn Simmons to approve a 2 week vacation payout to employee #1003. Ayes: M. Williams, L. Simmons, L. Faust and B. Cortez. Noes: None. Motion carried. 04-08162022
7. ORAL COMMUNICATIONS: Directors/Staff - No action taken or needed.
8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION:  
The District Manager was excused from the meeting and the Board of Directors went into closed session to discuss the performance of the District Manager at 12:52 p.m.  
  
The Board of Directors reconvened in open session at 1:01 p.m., inviting the District Manager to rejoin the meeting. A motion was made by Lynn Simmons and seconded by Marcia Williams to approve a five percent wage increase, retroactive to July 1, 2022 and a one thousand dollar performance bonus for the District Manager. Ayes: L. Simmons, M. Williams, L. Faust and B. Cortez. Noes: None. Motion carried. 05-08162022
9. ADJOURNMENT:  
The meeting was adjourned at 1:09 p.m. by Board Chairperson, Benita Cortez.

Respectfully submitted,


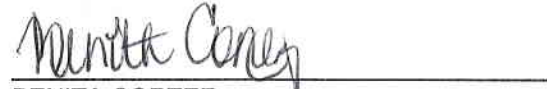


Robin Ogata

Date Approved 9-20-2022

  
LYNN SIMMONS

absent  
JEFF BELKNAP

  
LINDA FAUST  
MARCIA WILLIAMS  
BENITA CORTEZ