ALTA CEMETERY DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
OCTOBER 20, 2026

1. CALL TO ORDER BY BOARD CHAIRPERSON, CHARLES HULSEY, AT 12:08 P.M.
   Board members in attendance were: Charles Hulsey, Lynn Simmons, Linda Faust and Victorio Rojas.
   Absent: Benita Cortez

2. PLEDGE OF ALLEGIANCE

3. PUBLIC INPUT:
   None

4. CONSENT CALENDAR:
   A motion was made by Linda Faust and seconded by Victorio Rojas to approve all items on the consent calendar as presented for the month of September 2026. Ayes: L. Faust, V. Rojas, L. Simmons and C. Hulsey. Noes: None. Motion carried. 01-10202026

   Trustee Benita Cortez entered the meeting at 12:12p.m.

5. OLD BUSINESS: NONE

6. NEW BUSINESS:
   a. Review/revise cemetery fees
      After reviewing the cemetery fees that have remained unchanged since October 1, 2024, and discussing the proposed increases, a motion was made by Lynn Simmons and seconded by Linda Faust to approve the proposed fee increases. Ayes: L. Simmons, L. Faust, B. Cortez, V. Rojas and C. Hulsey. Noes: None. Motion carried. 02-10202026

   b. Review/approve 2027 Employee Health Insurance Benefits - District contribution
      After review and discussion, a motion was made by Lynn Simmons and seconded by Victorio Rojas to continue the current maximum District contribution of $1,300.00 per month per employee for 2027. Ayes: L. Simmons, V. Rojas, B. Cortez, L. Faust, and C. Hulsey. Noes: None. Motion carried. 03-10202026

   c. Buy-back, Burial Rights #4522, 1-8B-9, 10 and 14 - $1,140.00
      After review and discussion, a motion was made by Lynn Simmons and seconded by Benita Cortez to approve the buy-back of Burial Rights #4522, 1-8B-9, 10 and 14, in the amount of $1,140.00. Ayes: L. Simmons, B. Cortez, L. Faust, V. Rojas and C. Hulsey. Noes: None. Motion carried. 04-10202026

   d. Discuss/approve closure of opening in fence between blocks E and J due to many security calls of individuals on cemetery grounds during the late night and early morning hours.
      After discussion, a motion was made by Lynn Simmons and seconded by Victorio Rojas to approve the closure of the opening in the fence between blocks E and J to prevent individuals from entering grounds after cemetery closing hours. Ayes: L. Simmons, V. Rojas, B. Cortez, L. Faust and C. Hulsey. Noes: None. Motion carried. 05-10202026

   e. Report on attendance at the CAPC Training Seminar in Burlingame, CA, October 9-10, 2026, by attendees. SB 827 Fiscal Responsibility training and certificates received by Charles Hulsey, Lynn Simmons, Dora Velez Garibay and Robin Ogata. Many topics on the agenda that were very informative and thought provoking, such as: Grounds crew job skills, safety & equipment, job descriptions, headstone ownership & liability, as well as the favorite, the problem solving workshop.

7. Information Items
   a. Auditors will be in the office Wednesday, October 28, 2026, to perform fieldwork for the 2025/2026 annual financial audit.

   b. Portable toilets and handwash station ordered and security officers confirmed for Saturday, October 31st through Monday, November 2nd.

   c. Property valuation in progress for potential purchase of real property located at APN 021-160-003-000.

d. Fall/Winter Cemetery visiting hours will revert to 7:00am to 6:00pm beginning October 31st through March 15th.

e. A letter of resignation was received from Trustee Linda Faust. Notice of Vacancy to be requested from the office of the Tulare County Board of Supervisors.

8. CLOSED SESSION: NONE

9. NEXT REGULAR MEETING: November 17, 2026

10. ADJOURNMENT:
The meeting was adjourned at 12:58 p.m. by Board Chairperson, Charles Hulsey.

Respectfully submitted,

Robin Ogata

Robin Ogata

Date Approved 11-17-2026

Charles Hulsey
CHARLES HULSEY

Lynn Simmons
LYNN SIMMONS

Benita Cortez
BENITA CORTEZ

Vacant
LINDA FAUST

VICTORIO ROJAS