

ALTA CEMETERY DISTRICT  
BOARD OF DIRECTORS MEETING  
MARCH 9, 2020


1. CALL TO ORDER BY BOARD CHAIR LYNN SIMMONS AT 12:00 P.M.  
Board members in attendance were: Lynn Simmons, Jeff Belknap, Benita Cortez, Scott Harness and Marcia Williams.
2. PUBLIC INPUT: NONE
3. CONSENT CALENDAR:  
A motion was made by Jeff Belknap to approve all items on the consent calendar for the month of February. The motion was seconded by Benita Cortez. All approved. Motion carried. 01-03092020
4. OLD BUSINESS:
  - a. None
5. NEW BUSINESS:
  - a. Ratification of Attorney/Client Contract  
After discussion, a motion was made by Scott Harness and seconded by Jeff Belknap to ratify the Attorney/Client Contract with Mark Velasquez. All approved. Motion carried. 02-03092020
  - b. Report on CAPC Conference by Lynn Simmons and Robin Ogata  
  
Lynn and Robin reported on their experiences and the information acquired at the CAPC Conference held February 20-22 in Oxnard, CA. Some of the topics covered were hiring & firing, records & risk management and ethics training. Information only, no action required.
6. ORAL COMMUNICATIONS: Directors/Staff
7. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: NONE
8. The meeting was adjourned at 12:45 p.m.

Respectfully submitted,




Robin Ogata

Date Approved 4-17-2020

  
\_\_\_\_\_  
LYNN SIMMONS  
\_\_\_\_\_  
JEFF BELKNAP

absent  
SCOTT HARNESS

  
\_\_\_\_\_  
MARCIA WILLIAMS  
\_\_\_\_\_  
BENITA CORTEZ