

**ALTA CEMETERY DISTRICT**  
Office of  
**SMITH MOUNTAIN CEMETERY**  
42088 ROAD 100  
DINUBA, CALIFORNIA 93618  
PHONE (559) 591-3348 / FAX (559) 591-1008  
**BOARD OF TRUSTEES**  
**MONTHLY MEETING AGENDA**  
**TUESDAY, MAY 16, 2023**  
**CEMETERY OFFICE - 12:00P.M.**

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT: NOTICE TO THE PUBLIC: At this time , members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes before the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name and address for the Board.
4. CONSENT CALENDAR: NOTICE TO THE PUBLIC: Background information has been provided to the Board on all matters listed under the Consent Agenda, and these items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one motion. If discussion is requested by any Board member on any item, that item will be removed from the Consent Agenda if separate action is required.
  - a. Approval - Minutes APRIL 18, 2023 Meeting
  - b. Approval - Manager's Report APRIL 2023
  - Approval - Financial Report APRIL 2023
  - c. Approval - Claims Accounts Payable/ratify for the month of April 2023
  - d. Approval - \$837.00 Pre-Need Fund Transfer to General Fund
  - e. Approval - \$7,452.00 Endowment Fund Transfer to County of Tulare - April 2023
  - f. Approval - \$0.00 Transfer from County to Accounts Payable checking account
  - g. Approval - \$0.00 Transfer to County (Fund 703) from Accounts Receivable checking account
5. OLD BUSINESS: None
6. NEW BUSINESS:

a. Welcome Charles Hulseley, appointed to the Board of Directors by the Tulare County Board of Supervisors on May 2, 2023	No action needed
b. Approve Update to Organizational Chart	Action Item
c. Approve Update to Bank Signatories	Action Item
d. Discuss/Approve Hiring of Security Officer	Action Item
e. Discuss/Approve hiring of consultant for cemetery landscape	Action Item
f. 2023/2024 Budget review and discussion	Discussion only
7. ORAL COMMUNICATIONS: Directors/Staff
8. CLOSED SESSION: NONE
9. NEXT REGULAR MEETING: June 20, 2023
10. ADJOURNMENT: